

Monday, 4 September 2017
at 6.00 pm
Town Hall, Eastbourne



Scrutiny Committee

MEMBERS: Councillor di Cara (Chairman); Councillor Holt (Deputy-Chairman); Councillors Belsey, Miah, Murray, Rodohan, Smart and Wallis

Agenda

- 1 Minutes of the meeting held on 30 January 2017.** (Pages 1 - 6)
- 2 Apologies for absence.**
- 3 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.**
- 4 Questions by members of the public.**

On matters not already included on the agenda and for which prior written notice has been given (total time allowed 15 minutes).
- 5 Urgent items of business.**

The Chairman to notify the Committee of any items of urgent business to be added to the agenda.
- 6 Right to address the meeting/order of business.**

The Chairman to report any requests received to address the Committee from a member of the public or from a Councillor in respect of an item listed below and to invite the Committee to consider taking such items at the commencement of the meeting.
- 7 Corporate Performance Q1 2017/18.** (Pages 7 - 66)

Report of Deputy Chief Executive.

The Financial Performance section of this report will be to follow.
- 8 Maternity Survey.** (Pages 67 - 72)

Report of Monitoring Officer and Councillor Robert Smart.
- 9 Scrutiny Annual Programme 2017 - 2018.** (Pages 73 - 80)

Report of Scrutiny Officer. Members are requested to approve the Draft Annual Scrutiny Programme. The final programme is due to be approved by Council on 15 November 2017.

Inspection of Background Papers – Please see contact details listed in each report.

Councillor Right of Address - Councillors wishing to address the meeting who are not members of the Committee must notify the Chairman in advance.

Public Right of Address – Requests by members of the public to speak on a matter which is listed in this agenda must be **received** in writing by no later than 12 Noon, 2 working days before the meeting e.g. if the meeting is on a Tuesday, received by 12 Noon on the preceding Friday). The request should be made to Local Democracy at the address listed below. The request may be made by letter, fax or e-mail. For further details on the rules about speaking at meetings please contact Local Democracy.

Disclosure of interests - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a DPI, if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

Further Information

Councillor contact details, committee membership lists and other related information is also available from Local Democracy.

Local Democracy, 1 Grove Road, Eastbourne, BN21 4TW
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For general Council enquiries, please telephone (01323) 410000 or E-mail: enquiries@eastbourne.gov.uk

Members of the public are welcome to attend and listen to the discussion of items in the "open" part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.

The Scrutiny Committee Committee meets in the Court Room of the



Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.



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Monday, 30 January 2017
at 6.00 pm



Scrutiny Committee

Present:-

Members: Councillor di Cara (Chairman) Councillor Holt (Deputy-Chairman)
Councillors Miah, Murray, Rodohan, Sabri, Smart and Metcalfe (as
substitute for Belsey)

19 Minutes of the meeting held on 5 December 2016.

The minutes of the meeting held on 5 December 2016 were submitted and approved, and the Chairman was then authorised to sign them as an accurate record.

20 Matters Arising.

The Local Democracy Officer updated the committee regarding the progress of the A27 Review and advised that the final report of the Task Group would be presented to the 5 June Scrutiny Committee. The invitation to Jon Wheeler, Team Manager for Strategic Economic Infrastructure at East Sussex County Council and Lead for the A27 Reference Group, and Highways England would be extended to the same meeting.

NOTED.

21 Apologies for absence.

Councillor Belsey.

22 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

23 General Fund 2017/18 and Capital Programme 2016/20.

The committee considered the report of the Deputy Chief Executive which detailed General Fund budget proposals for 2017/2018 and the Capital Programme 2016/2021 due to be submitted to Cabinet on 8 February 2017.

Members were advised that the report set out the general fund revenue budget proposals for 2017/18 and a rolling three year capital programme 2016/21.

The budget proposals included:

- An increase in the Council Tax in 2017/ 18 of 1.9%, the second increase in six years.
- Dealing with reductions in Government funding of £1.5m
- Overall savings/new income totalling £2m (13% of the net budget)
- Efficiency savings of £0.5m (3% of the net budget)
- Inflation and unavoidable costs of £0.4m (2.5% of the net budget)
- Other recurring service growth of £0.3m
- Non recurring service investments met from reserves of £0.5m
- General Reserves averaging in excess of £4m (against a minimum recommended of £2m)
- Capital resources of £0.5m invested in new capital schemes

The budget represented continued management of financial risks by:

- Building on a balanced outturn position
- Balancing the base budget requirement without needing to use reserves for recurring expenditure
- Identifiable and deliverable savings with accountability and no general unidentified targets
- Reserves above the minimum level
- Providing the funding required for the Joint Transformation Programme to deliver the future savings required by the MTFs as well as capital investments in revenue generating assets

Members were reminded that the underlying methods of Local Government financing had changed significantly in recent years including the wrapping up of grants in the base "Standard Funding Assessment" notably the council tax freeze grants (2011-15), some new burdens grants and the Homelessness grant.

For Eastbourne the headline figures of the Government settlement were:

- A further reduction in revenue support grant of £0.9m (50%) to £0.9m (reduced from £10.4m in 2010)
- Reduction in new homes bonus of £0.2m from the 2016/17 level
- Eastbourne would receive the second largest reduction nationally in "spending power" in the 4 year period to 2020
- The Government headline figure was a reduction of 16.4%, however this took into account the ability to raise council tax, predicted growth in the tax base as well as increases in the new homes bonus
- The real reduction was therefore over 40% over the period to 2020

The Government had announced that Eastbourne would receive £0.840m in total of new homes bonus (NHB) due to the growth in housing in the area (a reduction of £200k on the projection).

The proposal was for an increase in council tax of 1.9% for 2017/18 which resulted in a Band D rate of £232.92 for Council services. This was the second increase in 6 years.

Queries were raised on the following points:

New investment income - The Deputy Chief Executive advised that income would be generated as part of the Estates function of the Council. Further investment opportunities were being considered across Eastbourne, a strategy the Council had been pursuing for the last 18 months. An update was reported to Cabinet in December.

Contingency budget for Risk; specifically breaches of legislations such as Health and Safety and Human Rights - The Deputy Chief Executive advised that this historically related to discrepancies in benefits payments and subsequent fines imposed by the Department of Work and Pensions (DWP). A great deal of work had been undertaken to resolve this matter and it was now considered that the allocated contingency was sufficient.

Business rate appeals – The Financial Services Manager advised that this had now been reduced to a total of approximately 150 appeals outstanding; however, the 1 April 2017 would see the introduction of a new rating system which would likely open a new raft of appeals.

Capital Programme; the differences between the committed and uncommitted sums and the expectations of Capital Receipts – the Deputy Chief Executive advised that committed spend referred to items where contracts were in place. In addition Members were advised that the expectation of capital receipts was unchanged from the programme adopted by Full Council in 2016.

RESOLVED: That the following be noted:

- 1) The General Fund budget for 2016/17 (Revised) and 2017/18 (original) as set out Appendix 1 of the report including growth and savings proposals for 2016/17 as set out in Appendix 2 of the report.
- 2) An increase in the Council Tax for Eastbourne Borough Council of 1.9% resulting in a Band D charge of £232.92 for 2017/18.
- 3) General Fund capital programme 2016/21 as set out in Appendix 3 of the report.
- 4) Section s151 Officers sign off as outlined in 1.6 of the report.

24 Housing Revenue Account 2017/18.

The committee considered the report of the Deputy Chief Executive (Chief Finance Officer) and Director of Direct Services which detailed the Housing Revenue Account (HRA) budget proposals, rent levels, service charges and heating costs for 2017/18, and the HRA Capital Programme 2016/20. The 2017/18 budget was attached at Appendix 1 of the report.

The 2017/18 budget showed a surplus of (£449k) from (£292k) in 2016/17, a change of (£157k) which was mainly due to the factors listed below.

The major changes between the 2016/17 and the 2017/18 budgets were:

Income increases and expenditure reductions:

- Support charge (offset by increase in management fee) (£86k)
- Reduction in the transfer to the Housing Regeneration and Investment Reserve (£424k)

Increase in expenditure and income reductions:

- 1% rent reductions £116k
- Interest payments £64k
- Management fee form new support charge £42k
- Depreciation £94k

Members noted that the HRA budget was performing better than expected in the 30 year business plan due to various initiatives to control expenditure below that assumed in the business plan, lower than anticipated interest rates and higher rental income from affordable rents. Members were requested to consider this with caution however, as the financial consequences of the high value council house levy were still unknown. Currently the government's intention in regrading this scheme was unclear and the Council was still waiting for details. The cost had been estimated at around £6m per year for four years.

The underlying HRA surplus had decreased between 2016/17 and 2017/18 due to the 1% rent decrease of £116k, increased borrowing costs resulting from the capital programme spending for 2016/17 of £64k and increase in the depreciation charge of £94k. The levels of HRA balance and Housing Regeneration and Investment Reserve as at 31.3.18 were forecast to be £5m and £1.8m respectively. The Major Repairs Reserve was forecast to breakeven as expenditure was expected to equal contributions for 2017/18.

The committee noted that the rent levels had been prepared in accordance with the government's requirement to reduce rents by 1% a year for each of the four years from 2016-17 based on the rent charge as at 8 July 2015. Service charges, heating and water charges were fixed weekly amounts set at a level to recover the expected actual cost to be incurred for the respective properties in the forthcoming year. The Support charge was recommended to be retained at the 2016/17 level and Garage rents would not be increased.

The total budgeted expenditure on the HRA Capital Programme was planned at £4.2m for 2017/18. All new capital expenditure was solely on major repairs, which was funded from cash backed depreciation, as borrowing would have reached the maximum allowed within the self-financing settlement. The Major Repairs programme was in line with the Asset Management Plan and HRA business plan model.

Queries were raised on the following points:

Garage Rents and voids – the Financial Services Manager advised that the reason for the voids was unknown; however it may be contributable to the poor state of repair in some areas. The Deputy Chief Executive advised that the Asset Management Plan would be undertaking a review of the current garage provision to consider the options available. The Financial Services Manager agreed to advise the committee regarding the number of Council owned garages following the meeting.

Eastbourne Homes Management fee – The Deputy Chief Executive advised that the fee had not changed for the last 6 years and that the fee not only covered the management and administration of the stock but repairs and maintenance of the housing stock. The HRA was benchmarked against other similar authorities including Wealden and Lewes. Eastbourne Homes were also included in the Joint Transformation Programme and the Board had agreed that staff would be shared between Eastbourne and Lewes to improve efficiency.

RESOLVED: That the following be noted.

- 1) The HRA budget for 2017/18 and revised 2016/17 as set out in Appendix 1 of the report.
- 2) That social and affordable rents (including Shared Ownership) be decreased by 1% in line with a change in government policy.
- 3) That service charges for general needs properties be increased by 2.49%.
- 4) That service charges for the Older Persons Sheltered Accommodation be decreased by 7.14% to reflect a reduction in actual costs as well as notification of a reduction in heating and water costs.
- 5) That the Support charge for Sheltered Housing Residents remained at £7.50 per unit, per week.
- 6) That heating costs be set at a level designed to recover the estimated actual cost.
- 7) That water charges be set at a level designed to recover the estimated cost of metered consumption.
- 8) Garage rents would not be increased this year, to improve increasing garage voids.
- 9) That delegated authority be given to the Chief Executive, in consultation with the Cabinet Portfolio holders for Community Services and Financial Services and the Financial Services Manager, to finalise Eastbourne Homes' Management Fee and Delivery Plan.
- 10) The HRA Capital Programme as set out in Appendix 2 of the report.

The meeting closed at 6.37 pm

Councillor di Cara (Chairman)

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BODY:	SCRUTINY
DATE:	4 September 2017
SUBJECT:	Corporate Performance Q1 2017/18
REPORT OF:	Deputy Chief Executive Director of Strategy, Planning and Regeneration
Ward(s):	All
Purpose:	To update Members on the Council's performance against Corporate Plan priority actions, performance indicators and targets over Q1 2017/18 period.
Contact:	Jo Harper, Head of Business Strategy and Performance Tel 01273 085049 or email jo.harper@lewes-eastbourne.gov.uk Pauline Adams, Head of Shared Service for Finance, Tel 01323 415979 or email Pauline.adams@eastbourne.gov.uk
Recommendations:	Members are asked to: <ul style="list-style-type: none">i) Note the achievements and progress against Corporate Plan priorities for 2017/18.ii) Consider whether there are any particular aspects of Council progress or performance that it wishes to comment upon or consider further as part of its work programme in 2017/18.iii) Note the General Fund, HRA and Collection Fund financial performance for the quarter ended June 2016, as set out in part B of the report.iv) Note the virements as set out in paragraph 1.4 in part B of the report.v) Note the amended capital programme as set out in Appendix 4.vi) Note the Treasury Management performance as set out in section 5 in part B of the report.vii) Note the Final outturn for 2016/17 as set out in Section 6
Consultation	Not Applicable

Implications

There are no significant implication of this report

Conclusions`

This report provides an overview of performance against the authority's priority actions and indicators as at Quarter 1 2017/18.

Both the General Fund and HRA budgets are on target, Capital expenditure is on target as expenditure on major schemes is in progress.

The Collection Fund forecast for Council Tax is indicating a surplus of £1.5m and a deficit for Business Rates of £2.6m. This will be allocated to or collected from preceptors during 2017/18 and 2018/19.

Treasury Management performance is on target and all activities were within the approved Treasury and Prudential Limits.

The draft Statement of Accounts for 2016/17 is available on the Council's website and include in the forward details of the financial performance for 2016/17. The audit is due to be completed by the end of September.

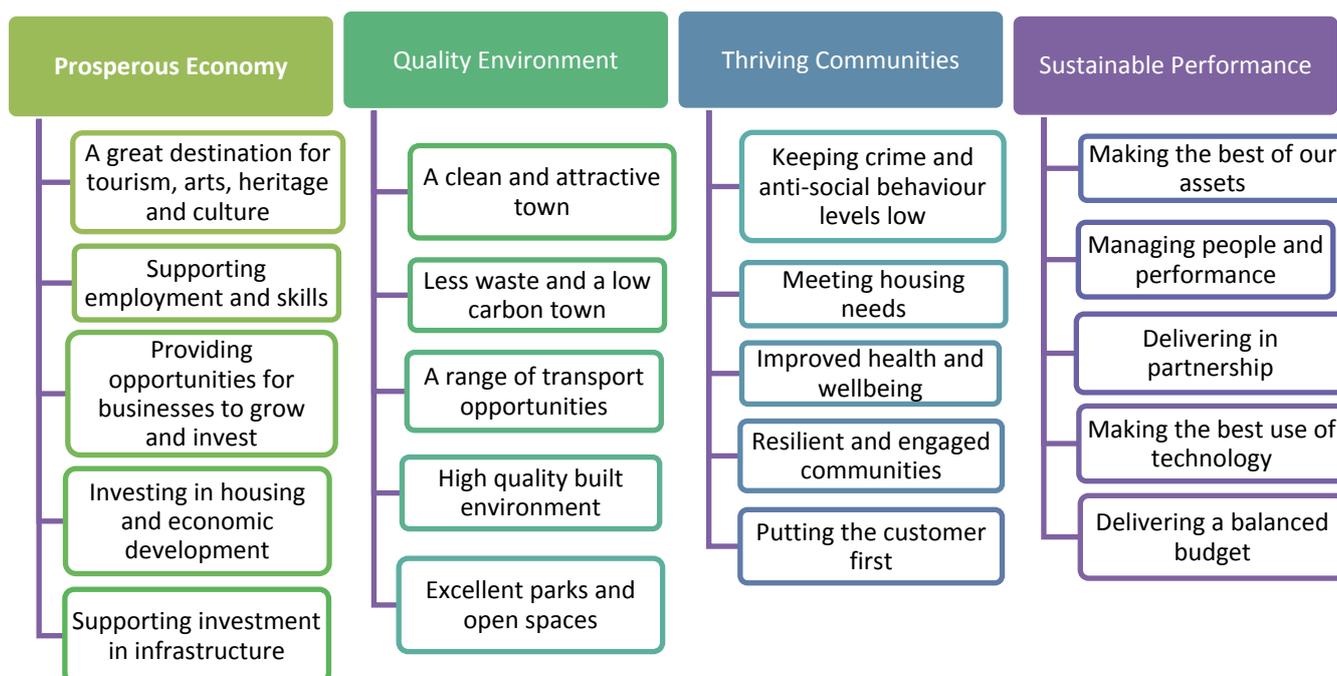
Corporate Performance Q1 2017/18

1.0 Introduction

- 1.1 The performance of the Council is of interest to the whole community. People expect high quality and good value for money services. Performance monitoring, and a strong performance culture helps us to ensure we continue to deliver excellent services and projects to our communities in line with planned targets.
- 1.2 This report sets out the Council's performance against its targets and projects for the first quarter of 2017/18 (April to June 2017).
- 1.3 The Council has an annual cycle for the preparation, delivery and monitoring of its corporate and service plans. This cycle enables us regularly to review the Council's work, and the targets it sets for performance, to ensure these continue to reflect customer needs and Council aspirations.

2.0 Themes and Priority Visions

- 2.1 The Corporate Plan was developed with 4 themes to focus delivery of improvement activity for the borough. Each of these themes had its own priority vision for how the authority and its stakeholders wanted Eastbourne to develop. Performance is measured against these themes and objectives.



3.0 Annual Summary of Scrutiny 2016/17

3.1 2016/17 was once again a productive year for the Eastbourne Scrutiny Committee. The Council performance was reviewed on a quarterly basis ahead of Cabinet, and this has been helpful in providing Members with early information about any performance issues/concerns, as well as assuring Members that such issues are being addressed by robust management actions.

3.2 It is good practice for the Scrutiny Committee to reflect annually on its performance. The paragraph below sets out what was achieved by the committee in 2016/17.

3.3 Along with a thorough assessment of Council performance throughout the year, the Scrutiny Committee has also given consideration to various other issues as part of its overview and scrutiny function. These have included;

- Scrutiny of the financial support provided by the Council to the voluntary and community sector
- An ongoing Scrutiny Review to investigate the A27.
- Establishment of a Scrutiny Panel to investigate the issue of the A27, with the aim to report back to the Scrutiny Committee in 2017/18
- Scrutiny of the work arising from the Eastbourne Community Safety Plan
- Scrutiny of the General Fund 2017/18
- Scrutiny of the Capital Programme 2016/20
- Scrutiny of the Housing Revenue Account 2017/18
- A proposed review on the current position of homelessness
- A presentation on the work of the Towner Gallery and future plans of the trust

4.0 2017/18 Q1 Performance Overview

4.1 [Appendix 1](#) provides detailed information on progress and performance for Members' consideration, clearly setting out where performance and projects are 'on track/on target' and where there are areas of under-performance/concern. Where performance or projects have not achieved target, an explanation is provided, together with a summary of the management action that has been taken to address this. The Appendix is structured around the key Theme areas.

4.2 The Council uses a Project and Performance Management System (Covalent) to record, monitor and report progress and performance. The system uses the following symbols to indicate the current status of projects and performance targets:

	Performance that is at or above target
	Project is on track

	<ul style="list-style-type: none"> • Performance that is slightly below target but is within an agreed (usually +/- 5%) tolerance • Projects where there are issues causing significant delay or change to planned activities
	<ul style="list-style-type: none"> • Performance that is below target • Projects that are not expected to be completed in time or within requirements
	Project has completed, been discontinued or is on hold

5.0 Summary of Progress and Performance – Quarter 1 2017/18

5.1 Prosperous Economy

Achievements

- Tennis player facility completed in time for Aegon Tournament.
- 12,941 patrons attended performances at the Bandstand, against a target of 8,000.
- Wish Tower contract agreed and consultants working on planning application.
- Planning application for access to serve the next phase of the Sovereign Harbour Innovation Park has been submitted. Occupancy at Pacific House at 80%.
- Extension to the Arndale is progressing well and on schedule for completion and opening in November 2018.

Issues / missed targets

- 5 net additional homes were completed against a target of 61.

5.2 Quality Environment

Achievements

- 100% of major planning applications processed within 13 weeks. Performance well above target of 60%.
- 88% of minor and other planning applications were processed within 8 weeks.
- Fly-tipping figures continue to remain low with only 82 incidents reported this quarter against a target of 150. A 60% reduction from the same period last year.
- Hampden Park improvements progressing well and due to be finalised in August.
- Joint Venture for Energy and Sustainability approval received by LDC and EBC Cabinets.

Issues

- There were no significant issues during Quarter 1.

5.3 **Thriving Communities**

Achievements

- Performance has improved on percentage of calls answered within 30 seconds. First quarter performance was 86% against a target of 80%. This was due to a fully staffed and trained team.
- Good performance of percentage of calls abandoned. Quarter 1 was 2.06% against a target of 5%.
- Eastbourne still remains in the three lowest Community Safety Partnership areas for all crime despite a rise in crime across Sussex due to changes in reporting.
- Skate park build commenced mid July and expected to be completed at the end of August.
- The county-wide partnership Health & Housing Programme Older Persons Housing Needs survey completed.
- First iconic beach hut on site with a second one due for installation in September.
- Community Lottery gaming commission licences applied for.

Current issues

- At the end of Quarter 1, 73 households were living in temporary accommodation, above the target of 30. This reflects an increase in homelessness across the South East. Work is underway to find suitable alternatives to using emergency accommodation.

5.4 **Sustainable Performance**

Achievements

- National non domestic rates collected above target and good performance against the same period last year.

Current Issues

- Sickness absence is 1.73 days against a target of 1.45 days.

6.0 **Community Ward Projects - Devolved Budget**

6.1 These are at the end of Appendix 1 detailing current Devolved Budget spend by ward and the projects that have been supported through this scheme so far this year.

Each ward has a total of £10,000 available to spend each year on schemes requested by the local community.

7.0 Consultation

7.1 The priority themes were developed in consultation with residents via the Residents Survey and online Survey which were both conducted throughout July and August 2015 and informed the development of the corporate plan.

8.0 Implications

8.1 There are no significant implications of this report.

9.0 Conclusions

9.1 This report provides an overview of performance against the authority's priority actions and indicators as at Quarter 1 2017/18.

Background Papers:

The Background Paper used in compiling this report were as follows:

Corporate Plan 2016/20 <http://www.eastbourne.gov.uk/about-the-council/council-policies-plans-and-strategies/corporate-strategies/>

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Eastbourne Borough Council Corporate Performance Report Q1 2017-18

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Key			
	Performance that is at or above target;		Performance that is below target Projects that are not expected to be completed in time or within requirements
	Project is on track		Project has completed, been discontinued or is on hold
	Performance that is slightly below target but is within an acceptable tolerance Projects where there are issues causing significant delay or change to planned activities		Data with no performance target

1. Prosperous Economy

1.1 Prosperous Economy Key Performance Indicators

KPI Description	Annual Target	Q1 target	Q1 2017/18	Status	Explanatory Note
Investing in Housing and Economic Development					
Number of affordable homes delivered (gross)	At least 30	0	0		It is anticipated that delivery of affordable homes will be realised in Quarter 3 of this financial year.
Net additional homes provided	At least 245	61	5		A total of 5 net additional dwellings were completed in the first quarter of 2017/18, across 7 sites (two sites resulted in a net loss of dwellings).
					Performance Improvement Plan : There are currently 322 net additional units currently under construction, with a number of sites expected to be completed in the next quarter. Therefore it is still possible that the annual target of 245 net addition units will be achieved, despite the very low completion rate in the first quarter.
Providing opportunities for businesses to grow & invest					
Town centre vacant business space	28.40%	7.10%	5.65%		Shop vacancy reporting from 1 April to 30 June 2017 returns a vacancy rate of 5.65% which is below the national reporting rate for the South East. Please note: 16 unavailable units subject to the Arndale Centre extension development have been excluded from the total number of available units (635 total units reduced to 619).
A great destination for tourism, arts, heritage and culture					
Bandstand patrons	At least 30,000	8,000	12,941		Q1 at the bandstand has seen an increase in patrons compared to the same period last year. ((Q1 16/17 : 9,400). There has been an increase in all of the performances, particularly the Wednesday night 1812 concert.
Redoubt visitors - paying visitors	At least 8,500	3,200	3,004		This quarter the Redoubt opened to the public with a very different offer. The number of paying visitors in Q1 is just under 200 visitors down on the target. We have done well with student groups, school visits and events, with all of our Science Week workshops selling out.

1.2 Prosperous Economy Projects & Programmes

Project / Initiative	Description	Target Completion	Status	Update
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Project / Initiative	Description	Target Completion	Status	Update
Supporting investment in infrastructure				
Extension to Arndale Shopping Centre	Led and financed by Legal and General. An £85m scheme to provide 22 new retail units, 7 restaurants and 9 screen cinema.	30-Nov-18		Still on schedule for completion and opening in November 2018. Monthly focus meetings with Legal & General, Kier and ETCIS Project Team to ensure schemes are aligned.
Providing Opportunities for businesses to grow & invest				
EBC Sovereign Harbour Innovation Park (SHIP)	New contemporary business premises at Sovereign Harbour Innovation Park	31-Mar-22		Planning application for access to serve the next phase of the Sovereign Harbour Innovation Park was submitted at the end of July. Occupancy of Pacific House is currently at 80%.
A great destination for tourism, arts, heritage & culture				
Devonshire Park Redevelopment	Significant investment to establish Devonshire Park as a premier conference and cultural destination to include: New welcome building: Restoration of Congress, Winter Garden and Devonshire Park Theatres: Improved Accessibility: Improving tennis facilities: New Conference/exhibition Space & Cafe: Public realm improvements	01-Dec-20		<p>Tennis Player facility completed in time for Aegon tournament and facility performed well during tournament meeting expectations. Further snagging required post-Aegon.</p> <p>The contract with Vinci has been signed. There are different piling options under consideration due to inconsistent clay levels. EBC are currently assessing with Vinci and Design Team. Piling work is expected to take a month.</p>
Refurbish the Redoubt Fortress	Restoration of the fort - Create a new entrance, lift access, opening of remaining casements, environmental improvements.	31-Mar-20		This year we have started to create an imaginative and interpretive exhibition that tells the story of the Redoubt and the people of Eastbourne. This is a long term project which will start with the removal of the colonnade. Once the colonnade has been removed we will start to create a Heritage Strategy that sets out the long term vision for the Redoubt, heritage service and a new museum.
Wish Tower Restaurant	Scheme to deliver a flagship restaurant	01-Apr-19		Heads of Terms have now been agreed with Bistrot Pierre. Drafting of the legal agreements will commence in September. Focus Consultants have been re-engaged and are now working on the planning application. Build anticipated to be completed in spring 2019.
Vibrant Events Programme	All year round programme that attracts visitors to Eastbourne •Airbourne •Beer & Cider Festival •Cycling Festival •Magnificent Motors •Eastbourne Extreme •Beachy Head Marathon •Tour of Britain •AEGON Tennis Championship	31-Mar-17		<p>This quarter there have been a number of successful events.</p> <p>Magnificent Motors saw a record attendance of vehicles covering vintage classic and modern cars. Visitors also enjoyed a music stage, a vehicle cavalcade and the attendance of the "Harveys" bar.</p> <p>The Beer and Cider by the Sea festival took place during the late May bank holiday weekend and was well attended by over 3,100 visitors who enjoyed real ales, ciders and live music.</p>

Project / Initiative	Description	Target Completion	Status	Update
				<p>This year's tournament saw the return of the ATP tour to join the well established WTA event at Devonshire Park. Admissions were just under 48,000 which was a record year being a 6,000 increase on the previous best year with record crowds on Mon ,Tues Weds and Thurs. The tournament was shown on TV globally to over 50 countries.</p> <p>The 2017 Beach Life Festival took place at the eastern seafront and Princes Park on 15 and 16 July. Event partners provided displays of inline skating, a world slalom championships, roller derby, windsurfing, paddle boards and displays of classic VW campers and bike displays. The event also combined with a launch event on the Saturday for the new works at Princes Park including the new Boathouse café.</p>
New Museum	A purpose build museum on the site of the Pavilion, which will house the story of Eastbourne, with a café, shop and education facilities.	31-Mar-20		

2. Quality Environment

2.1 Quality Environment Key Performance Indicators

KPI Description	Annual Target	Q1 Target	Q1 2017/18	Status	Explanatory Note
High Quality Built Environment					
Processing of Major planning applications within 13 weeks	At least 60%	60%	100%		Performance is back on track.
Processing of Minor planning applications within 8 weeks	At least 70%	70%	88%		Performance is back on track.
Processing of Other planning applications within 8 weeks	At least 80%	80%	87%		Performance is back on track.
A clean and attractive town					
Number of reported fly-tipping incidents	1,275	150	82		Q1 has seen fly tipping figures remain low due to the continued efforts of Neighbourhood First and Kier. At 82, this represents 60% reduction from the previous year.
Less waste and low carbon town					
Percentage of household waste sent for reuse, recycling and composting	At least 35.00%	35%	42%		Q1 has seen an increase in recycling of 2.5% compared with last year, largely attributed to higher garden waste yields. This performance figure is provisional and fully verified data will be available in September.

2.1 Quality Environment Project & Programmes

Project	Description	Target Completion	Current Status	Update
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Project	Description	Target Completion	Current Status	Update
High Quality Built Environment				
Conservation Area Appraisals	EBC has 12 conservation areas and there is an expectation that each and every conservation area should be reviewed and assessed every 5-10 years. This review will determine the extent of change within the Conservation Area, whether the extent of the Conservation Area boundary should be reduced/extended and identify the scope/parameters of targeted interventions. It is the ambition that all twelve will be reviewed on a rotating basis beginning with the Seafront and Town Centre Conservation Area with two areas completed each year.	31-Mar-2019		Draft appraisal document for The Town Centre and Seafront Conservation Area has been prepared and will be out for public consulting and engagement over the summer with formal adopted expected during Autumn 2017.
Town Centre Public Realm Improvements	Significant improvements to the pedestrian environment in Terminus Road and Cornfield Road to be delivered alongside the extension to the Arndale. Joint Partnership Project with ESCC	1-Feb-2019		ESCC are currently reviewing the responses to the consultation on moving the westbound bus stops into Gildredge Road. Project Board met on 11 August to review detailed designs.
Excellent parks and open spaces				
Eastbourne Park Initiatives	Delivery of priority initiatives identified in the Eastbourne Park Supplementary Planning Document including conservation and enhancement of the existing environmental, ecological and archaeological characteristics of Eastbourne Park for future generations. Sensitive management of the area to provide appropriate leisure and recreational uses	31-Mar-20		Final report has been issued on Review of Eastbourne Park Flood Storage Scheme. This work will be moved to Specialist Advisor who deals with Parks and Gardens when Phase 2 of the JTP is implemented.
Hampden park improvements (Green flag)	Improvements to the main entrances and to the path network in Ham Shaw woods as recommended in Hampden Park Green Flag Management Plan	Aug-17		Final stage of work commenced on 24 July and a new sign is due to be installed by the end of August which will complete the entrance improvement.
Parks and Open Spaces Signage	Create and roll out standard, future proof signage throughout the parks and open spaces of Eastbourne	30-Nov-17		There were some delays due to the branding of the new corporate logo. Approval for the corporate logo has now been agreed by JTP Board. Signage is currently in the design stage.
Less waste & a low carbon town				

Project	Description	Target Completion	Current Status	Update
Joint Venture for Energy and Sustainability	Set up a joint venture between Eastbourne and Lewes Council and a private sector organisation to deliver local energy and sustainability ambitions for the next 20-30 years. Suitable joint venture partner is found by May 2017. The Joint Venture will then develop a programme of work.	12-Jul-17		LDC and EBC Cabinet approvals granted to appoint Robertson and AECOM Consortium as the preferred bidder for the Energy & Sustainability Joint Venture. Interviews for Tier 1 Contractors held on 22nd August.

3. Thriving Communities

3.1 Thriving Communities Key Performance Indicators

KPI Description	Annual Target	Q1 target	Q1 2017/18	Status	Explanatory Note
Improved Health & Wellbeing					
Average number of days for assistance with adaptations (Disabled Facilities Grants)	Less than 100 days	100 days	89		The median average number of days for assistance with adaptations for Q1 is 89. This is well within the target of 100 days. There were 18 cases during this period.
Meeting Housing Needs					
Number of households living in temporary accommodation	Under 30	30	73		<p>At the end of Quarter 1 the number of people in emergency accommodation was 73. This is higher than the last quarter and significantly higher than the target of 30.</p> <p>Work is underway to revise the structure of the team dealing with homelessness which will focus on finding housing solutions to move people on from emergency accommodation and reduce reliance on Council accommodation to discharge a housing duty.</p> <p>The Homelessness Reduction Act will come into force in April 2018 and place additional statutory duties on housing authorities. The revised structure has been suggested to take account of this additional demand for service and enable officers to fulfil all statutory duties in a timely manner. In turn this should minimise the numbers in emergency accommodation and reduce associated costs.</p>
					<p>Performance Improvement Plan</p> <p>We will be building further emphasis towards prevention measures into the structure during the JTP process and will ensure all emergency / temporary accommodation is robustly managed in the meantime.</p>

KPI Description	Annual Target	Q1 target	Q1 2017/18	Status	Explanatory Note
Putting the Customer First					
Percentage of calls to 410000 answered within 30 seconds	More than 80%	80%	86.17%		Quarter 1 saw the customer contact team achieve 86% of calls answered within 30 seconds against a target of 80%. Performance improved from last quarter due to a fully staffed and trained team.
Percentage of calls abandoned	Less than 5%	5%	2.06%		Quarter 1 saw only 2.06% of calls abandoned against a target of under 5% which has been due to a fully staffed and trained team. The abandonment rate has dropped from Q4 of 2016/2017.
Keeping Crime & Anti-social behaviour low					
Ranking in our Most Similar Group (MSG) in relation to all crime	At least 4th	At least 4th	3rd		<p>Eastbourne remains the 3rd lowest town for crimes per 1000 population within its Most Similar Group (MSG) despite a rise of 10% in police-recorded crime across England and Wales.</p> <p>In Quarter 1 there has been a focus on managing the impact the Street Community has on residents, businesses and visitors of Eastbourne. The Joint Action Group has set up a sub-group to coordinate the work of voluntary and statutory partners to address the anti-social behaviour caused by the Street Community.</p>

3.2 Thriving Communities Projects & Programmes

Project / Initiative	Description	Target Completion	Current Status	Update
Improved health & wellbeing				
Sovereign Centre New Leisure Centre	A new leisure centre	31-Mar-20		<p>The new Sovereign Centre project is made up of two work streams:</p> <ul style="list-style-type: none"> • Construction of the new centre • Appointment of a new operator <p>The construction work achieved RIBA stage 3 design as planned in July. Following consultation with various user groups some elements of the design are being reviewed and a revised Stage 3 report will be issued once this work has been completed.</p> <p>The operator procurement is ongoing.</p>
Health & Housing - East Sussex	A new County-wide programme of health & housing related projects	31-Mar-20		<p>The Health & Housing workstream of ESBT is progressing well. The latest piece of work to come from the project is the Older Persons Housing Needs survey. A full report has been completed.</p>

Project / Initiative	Description	Target Completion	Current Status	Update
Skate park – Shinewater	To upgrade existing dated, modular jumps to a bespoke, specialist design/ constructed concrete skate park. . The concrete skate park brief will be influenced through the skate park users with a design and build contract to a set sum of £50k.	17 Aug -17		Works commenced on 19 July. The build is expected to be completed by the end of August, weather permitting.
Meeting housing need				
Housing & Economic Development Programme	Deliver an ambitious programme of housing development and refurbishment that provides homes and makes a positive contribution to Eastbourne's economic future	31-Mar-20		<p>The first Iconic beach hut has arrived on site and the second is due for installation in September. Princes Park café refurbishment is now complete and has opened for business.</p> <p>The development team has three schemes on site, new build at Sumach Close and two refurbishments, 62A Tideswell Road and 13 The Avenue. Contracts for new builds at Fort Lane and Northbourne Road are about to be awarded with start on sites expected Autumn 17.</p> <p>Works towards the remediation at Bedfordwell Road are progressing with enhanced security measures and a cleanse of the Pump House being done.</p> <p>Investigations into viability of garage sites across Eastbourne and Lewes underway.</p>
Resilient & engaged communities				
Delivery of Community Centre to serve the Sovereign Harbour Neighbourhood	EBC working with Sovereign Harbour Community Association and Wave Leisure to deliver a £1.6m community centre	30-Nov-17		SHL to sign Deed of Variation asap so that planning permission can be issued and an order placed for the structure.
Community Facilities	Supporting Development and Management of community buildings such as community centres, community library, town hall.	31-Mar-18		A Special Meeting of the Trustees of Trees Community Association agreed continuation of the contract with SCDA. The Chair stood down and a new Chair has been elected. One of the Trustees who has been keen to retire for some time stood down. The Association now has a strong Board with a number of active members. The building has been fully redecorated and one of the new Trustees project managed this work. A Business Plan has been agreed and funding plan is in place to ensure continuity.

Project / Initiative	Description	Target Completion	Current Status	Update
Community Lottery	Launch an online Eastbourne Local lottery to help fund discretionary support for Community organisations and to enable good causes to raise funds directly.	1-Oct-17		The gaming commission licence applications have been submitted. The target date for the lottery going live is still expected to be 1 October 2017.

4. Sustainable Performance

4.1 Sustainable Performance Key Performance Indicators

KPI Description	Annual Target	Q1 Target	Q1 2017/18	Status	Explanatory Note
Delivering a balanced budget					
Local percentage of Council Tax collected in year	At least 97.06%	At least 29.20%	29.19%		The performance during quarter 1 is slightly below target by -0.01%. The team has collected an extra £907,454.86 in the 1st quarter of the year compared to 2016/2017 Q1 figures.
National non-domestic rates collected	At least 98%	At least 29.12%	29.90%		The performance during quarter 1 is above target by -0.78%. The team has collected an extra £325,901.59 in the 1st quarter of the year compared to 2016/2017 Q1 figures.
Managing our people & performance					
Sickness absence - average days lost per employee	No more than 5.8 days	1.45 days	1.73 days		This figure is just in relation to EBC staff and does not include those transferred to EBC from LDC on 1 February 2017. Last year we were well within target and these figures indicate that we will continue to be for the current year.
					Performance Improvement Plan : : As the majority of Lewes staff have been transferred to Eastbourne from 1 February 2017 in future we will be reporting sickness absence for both organisations.

4.2 Sustainable Performance Projects & Programmes

Project / Initiative	Description	Target Completion	Current Status	Update
Delivering in partnership				
<p>Joint Transformation Programme</p> <p>Henry Branson</p>	<p>A major programme to integrate the Eastbourne Borough Council and Lewes District Council workforces, and transform the service delivery model for both organisations. Deliver £2.7m savings while protecting services</p>	31-Mar-20		<p>Significant progress has been made this quarter with the Phase Two consultation launching on time and a huge amount of staff feedback being received and reviewed. Key technology building blocks are in place and we are making good progress towards the joint website, housing, finance and CRM systems.</p> <p>The migration of staff to the shared network has been problematic which mean this important project is two months behind schedule. This has been reported to the Programme Board and mitigation is in place.</p>

Community Projects - Devolved Ward Budgets Q1

Ward	Projects	Description	Project Spend to Date
Devonshire	Allchorn Pleasure Boats	To enable schools and the Public etc to access the public viewing gallery / building for observation purposes and talks on what we are doing, this will enable us to raise more money for the project.	£1,000.00
	Mardi Gras	To support the organisation of Eastbourne' s first Mardi Gras parade on 22 July 2017.	£2,500.00
	Gated Alleyway in Latimer Road	To fit gates to prevent access to residential alleyways.	£2,055.00
	Same Sky / Princes Park	To support the Princes Park Community Fun Day.	£3,000.00
	Eastbourne Volunteers	To support volunteers, make the best use of shared resources, create a website so the public know where to go information about volunteer groups, promote inclusion and fight social isolation. These funds are to be used to assist in the production of a newsletter.	£597.00
Devonshire Total			£9,152.00
Hampden Park	Balloon Festival	To support the organisation of Eastbourne's first Balloon Festival 29-30 July 2017.	£2,000.00
	Eastbourne Stagers	To supply new equipment to allow performances in the street and at the school venue where they currently perform.	£1,500.00
Hampden Park Total			£3,500.00
Langney	Goals for Eastbourne Youth Team	To provide Goals, footballs and accessories for Youth football teams. Langney Wanderers/ Under 12 year olds.	£500.00
Langney Total			£500.00
Meads	1st Meads Scout Group	To acquire a shed (for storage) and flags for the 1st Meads Scout Group to assist in its development.	£1,575.85
Meads Total			£1,575.85

Community Projects - Devolved Ward Budgets Q1 cont.

Ward	Projects	Description	Project Spend to Date
Old Town	No spend for Q1		£0.00
Ratton	Balloon Festival	To support the organisation of Eastbourne's first Balloon Festival 29-30 July 2017.	£2,000.00
Ratton Total			£2,000.00
St Anthony's	No spend for Q1		£0.00
Sovereign	No spend for Q1		£0.00
Upperton	No spend for Q1		£0.00
Grand Total			£16,727.85

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Eastbourne Borough Council Corporate Performance Report 2016-17

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Key			
	Performance that is at or above target;		Performance that is below target Projects that are not expected to be completed in time or within requirements
	Project is on track		Project has completed, been discontinued or is on hold
	Performance that is slightly below target but is within an acceptable tolerance Projects where there are issues causing significant delay or change to planned activities		Data with no performance target

1. Prosperous Economy

1.1 Prosperous Economy Key Performance Indicators

KPI Description	Annual Target 2016/17	Q1 2016/17	Q2 2016/17	Q3 2016/17	Q4 2016/17	Year End Status	Explanatory Note
Investing in Housing & Economic Development							
Number of affordable homes delivered (gross)	At least 30	0	0	27	33		60 affordable homes were delivered in 2016/17, twice the target number:
Net additional homes provided	At least 241	40	38	50	75		203 net additional homes were delivered against the target of 241. Housing delivery is impacted by a lack of land availability in Eastbourne delivery being currently reliant on windfall sites (sites not currently identified in the Local Plan process). To increase supply the council has continued to directly acquire and develop new housing through investment vehicles such as Eastbourne Housing Investment Company Ltd, as part of this the Bedfordwell Road site was purchased from Orbit in quarter 4 and will deliver over a 100 new homes and facilities for the town
Performance Improvement Plan	<p>The Council has commissioned the preparation of a Strategic Housing & Employment Land Availability Assessment (SHELAA), which is an evidence study that identifies development sites that have the potential to provide net additional homes. This will help to identify opportunities to deliver housing and identify reasons why sites are not coming forward, which will allow consideration of how these issues can be addressed. The SHELAA will be used as evidence for the preparation of a new Eastbourne Local Plan, which will review the housing target against the objectively assessed housing need and land availability and capacity, and also allocate sites for housing development to meet the target.</p> <p>Housing delivery could be benchmarked against housing delivery in other local authority areas to understand whether they are economic or market issues that may be affected housing delivery that are outside of the control of EBC.</p> <p>The Planning Policy team will monitor unimplemented planning permissions, and contact landowners and/or developers to understand constraints to delivery that may be preventing the site being developed. Details of these sites can be passed on to the Housing & Economic Development Partnership to investigate whether they can assist with delivery. (Matt Hitchens)</p>						
Providing opportunities for businesses to grow & invest							
Town centre vacant retail space	n/a	8.82%	6.61%	6.30%	6.77%		Eastbourne's vacancy rates continue to remain low, reporting at 6.77% compared to a national average of 12.3%.
A great destination for tourism, arts, heritage & culture							
Bandstand patrons	At least 30,000	9,113	41,003	n/a	n/a		Over 50,000 patrons in 2016-17. The Bandstand has reopened for the 2017 season, the first paid concert was on Friday 28th April, with the arena sold out in advance.
Redoubt Fort - paying visitors	At least 15,200	3,261	4,029	1,686	399		All collections were in place in 2016/17. The trend for lower visitor figures to purely regimental museums is more or less a national one.

Performance Improvement Plan	The Redoubt is undergoing a transformation. This is due to very poor humidity and environmental conditions which resulted in a number of casements to be closed last year and furthermore a number of artefacts were removed from display to avoid damage. This has had a detrimental effect on visitor numbers for 2016. We are working with the Estates team to secure a longer term plan for the Redoubt to ensure the longer term sustainability for this important scheduled ancient monument.(Annie Willis)			
Number of visitors (day visitors and staying trips)	n/a	4,875,000 (2016-17)		A slight decrease in overall visitor numbers on previous year due to fewer day visitors but the number of staying visitors has increased by 1.1%. Overall tourist spend has also increased on last year. <i>(figures from nationally (Figures from the Cambridge Economic Impact Model - an industry respected tool for measuring the economic impact of tourism)</i>
Total tourist spend	n/a	£300,104,000 (2016-17)		Overall tourist spend has risen by 2.4% over the previous year and has reached over £300 million for the first time. <i>(Figures from the Cambridge Economic Impact Model)</i>
Total day visitor spend	n/a	£129,000,000 (2016-17)		Despite a slight decrease in actual day visitor numbers, the overall day visitor spend has increased by 3% on the previous year. <i>(Figures from the Cambridge Economic Impact Model)</i>
Total accommodation spend	n/a	£171,104,000 (2016-17)		This year has seen an increase of 2.4% in the accommodation spend over the previous year. <i>(Figures from the Cambridge Economic Impact Model)</i>

1.2 Prosperous Economy Projects & Programmes

Project / Initiative	Description	Target Completion	Status	Update
Supporting investment in infrastructure				
Extension to Arndale Shopping Centre	Led and financed by Legal and General. An £85m scheme to provide 22 new retail units, 7 restaurants and 9 screen cinema.	30-Nov-18		Demolition is well underway and work is currently on schedule. Phase 1 Opens – Sept 2018 and Phase 2 Opens Nov 2018
Providing Opportunities for businesses to grow & invest				
EBC Sovereign Harbour Innovation Park (SHIP)	New contemporary business premises at Sovereign Harbour Innovation Park	31-Mar-22		Development is being delivered by Sea Change Sussex, so there is no direct control on its provision. The current occupancy level is 80%. Delivery of the second phase remains on track. Planning application to be submitted for the new access road to serve the rest of site 6 and the proposed community centre.
A great destination for tourism, arts, heritage & culture				
Devonshire Park Redevelopment	Significant investment to establish Devonshire Park as a premier conference and cultural destination to include: New welcome building: Restoration of Congress, Winter Garden and Devonshire Park Theatres: Improved Accessibility: Improving tennis facilities: New Conference/exhibition Space & Cafe: Public realm improvements	01-Dec-20		<p>Tennis facility</p> <ul style="list-style-type: none"> Irrigation installation in courts completes; system operational in w/c 15/5. All utility diversions complete. Tennis building completed 31/5/17 in line with programme. <p>Main construction</p> <p>Southern Building Contract for the main construction is to be signed shortly Design coordinator appointed under Levitt</p>

Project / Initiative	Description	Target Completion	Status	Update
				Bernstein to facilitate delivery of final design drawings to Vinci.
Marketing - EB now	Provision of on screen live information about events in Eastbourne, shopping opportunities and discounts for Hotels and other venues across the town.	29-Feb-17		Successfully delivered a new website to support the tourism industry. The Pier Grant agreement for the project has now ended and an end of project report has been completed detailing how the objectives have been achieved.
Refurbish the Redoubt Fortress	Restoration of the fort - Create a new entrance, lift access, opening of remaining casements, environmental improvements.	31-Mar-20		The Military Collections have been removed from the Redoubt Fortress and 2017 will be the start of the journey to create an imaginative and interpretive exhibition that tells the story of the Redoubt and of the people of Eastbourne. This is a long term project which will start with the removal of the colonnade ahead of any funding applications to be submitted to the HLF. Once the colonnade has been removed we will start to create a Heritage Strategy that sets out the long term vision for the Redoubt, heritage service and a new museum.
Wish Tower Restaurant	Scheme to deliver a flagship restaurant	02-Jul-18		Currently meeting with the other operators after the original operator pulled out. Following this a new timetable will be published
Vibrant Events Programme	All year round programme that attracts visitors to Eastbourne •Airbourne •Beer & Cider Festival •Cycling Festival •Magnificent Motors •Eastbourne Extreme •Beachy Head Marathon •Tour of Britain • AEGON Tennis Championship	31-Mar-17		All 2016-17 events delivered successfully
New Museum	A purpose build museum on the site of the Pavilion, which will house the story of Eastbourne, with a café, shop and education facilities.	31-Mar-20		The museum facility is integral to further HLF funding. This has been the case for at least two years and if we are to pursue HLF funding (in whatever form) for the Redoubt (and potentially other projects) we need a solid, realistic plan for this. At present our focus is drawn naturally to the Redoubt but it is the museum that will form the catalyst for the regeneration of the Redoubt.

2. Quality Environment

2.1 Quality Environment Key Performance Indicators

KPI Description	Annual Target 2016/17	Q1 2016/17	Q2 2016/17	Q3 2016/17	Q4 2016/17	Year End Status	Explanatory Note
High Quality Built Environment							
Number of difficult problem properties remedied / brought back into use by the Difficult Property Group	More than 30	0	4	13	18		As a result of the effective mix of negotiation and enforcement the Difficult Properties Group remedied 18 long standing redundant or poorly maintained properties this quarter and met the annual target
Processing of Major planning applications within 13 weeks	At least 60%	25%	100%	50%	100%		There were 9 major applications in 16/17, 5 were dealt within the target time. Individual applications have been subject to dialogue with applicants and where possible, we try to secure mutual consent for time extensions. Officers continue to work closely with developers to ensure we determine within the 13 week period.
Performance Improvement Plan	Specialist Advisors have been advised to endeavour to seek 'Extensions of Time' with the developer/applicant thus mitigating the number of cases that will go out of time. In addition SSA will hold a (3 week) case conference with SA's handling major applications; this should distil clear direction, committee time-tabling and an early warning of case/scheme amendments. (Leigh Palmer)						
Processing of Minor planning applications within 8 weeks	At least 70%	89%	79%	94%	80%		End of Q well above PI target.
Processing of Other planning applications within 8 weeks	At least 80%	93%	87%	94%	87%		End of Q finished well above target.
A clean and attractive town							
Number of reported fly-tipping incidents	Under 1500pa	210	127	56	83		Reduced throughout the year by -Improved data to identify hot spots and target intervention - Proactive inspections for improved visibility - New investigation process - Three Nomad cameras deployed in hot spots - Issue of FPNS earlier in process - Pride in your neighbourhood scheme launched
Less waste & a low carbon town							
Percentage of household waste sent for reuse, recycling and composting	At least 35.00%	39.63%	37.94%	35.98%	* figure not available until later in the year		The recycling rate for Q.3 was 35.98% which is lower than Q2. This is to be expected due to the reduction of garden waste collected throughout the winter months. This however represents a near 4% increase compared with Q.3 last year.

2.1 Quality Environment Project & Programmes

Project	Description	Target Completion	Current Status	Update
High Quality Built Environment				
Town Centre Public Realm Improvements	Significant improvements to the pedestrian environment in Terminus Road and Cornfield Road to be delivered alongside the extension to the Arndale. Joint Partnership Project with ESCC	1-Feb-2019		Detailed design is being finalised by 2nd June (including Gildredge Road) and tender period to take place between 12th June and 4th August 2017. Current anticipated completion for February 2019.
Excellent parks and open spaces				
Eastbourne Park Initiatives	Delivery of priority initiatives identified in the Eastbourne Park Supplementary Planning Document including conservation and enhancement of the existing environmental, ecological and archaeological characteristics of Eastbourne Park for future generations. Sensitive management of the area to provide appropriate leisure and recreational uses	31-Mar-20		All on track Ecology Survey of West Langney is completed Draft report on review of Eastbourne Park Flood Storage Scheme has been received
Hampden park improvements (Green flag)	Improvements to the main entrances and to the path network in Ham Shaw woods as recommended in Hampden Park Green Flag Management Plan	July-2017		Some delay to the project timetable, which is now due to complete in July 2017 (formerly April). The landscaping element has been procured. New fencing installed. Path works completed.
Parks and Open Spaces Signage	Create and roll out standard, future proof signage throughout the parks and open spaces of Eastbourne	Nov-2017		Revised timetable – awaiting decision on new design for signage then this work is expect to complete by November 17.
Allotment improvements	To provide 2 new toilets within Manor Gardens and Marchant Field Allotments and remove chain-link to install new, secure weldmesh fencing in Priory Road Allotments	15 Nov 16		Project is now completed successfully
Less waste & a low carbon town				
Joint Venture for Energy and Sustainability	Set up a joint venture between Eastbourne and Lewes Council and a private sector organisation to deliver local energy and sustainability ambitions for the next 20-30 years. Suitable joint venture partner is found by May 2017. The Joint Venture will then develop a programme of work.	01-Jul-17		The Final Tender was published on 12 May, and a response has been received from the remaining bidder. A report to approve the Joint Venture partner is subject to a separate item on this Cabinet agenda.

3. Thriving Communities

3.1 Thriving Communities Key Performance Indicators

KPI Description	Annual Target 2016/17	Q1 2016/17	Q2 2016/17	Q3 2016/17	Q4 2016/17	Year End Status	Explanatory Note
Improved health & wellbeing							
Average number of days for assistance with adaptations (Disabled Facilities Grants)	Less than 100 days	108 days	83 days	110 days	107 days		Median for the year is 107 which is slightly over the target time of 100 days so work is ongoing to improve performance (see below)
Performance Improvement Plan	<ul style="list-style-type: none"> Working with housing associations so that landlords can be given permission to do work in a timely manner. Strategic work with other districts and boroughs & ESCC to improve the customer journey Introduction of a discretionary grant policy allowing us to expedite support. A new Health and Housing Co-ordinator post to focus on this work - starts Q2 						
Meeting Housing Needs							
Number of households living in temporary accommodation	Under 30	42	57	65	58		This reflects an increase in homelessness, reflected across Sussex and the SE. Demand is likely to increase with the enactment of the Homelessness Reduction Bill and the Introduction of Universal Credit in Oct 17. Work is ongoing to mitigate impacts of Welfare Reform and Legislative changes and work is also underway to find alternative solutions to using emergency accommodation
Performance Improvement Plan	<p>Work is underway to revise the structure of the team dealing with homelessness which will focus on finding housing solutions to move people on from emergency accommodation and reduce reliance on Council accommodation to discharge a housing duty.</p> <p>The Homelessness Reduction act will come into force in April 2018 and place additional statutory duties on housing authorities. The revised structure has been suggested to take account of this additional demand for service and enable officers to fulfil all statutory duties in a timely manner. In turn this should minimise the numbers in emergency accommodation and reduce associated costs. (Jennie Perkins)</p>						
Putting the Customer First							
Percentage of calls to 410000 answered within 30 seconds	More than 80%	40.13%	63.12%	58.38%	86.72%		Phone calls to the contact centre increased in Q4 due to council tax annual billing. However the team managed to exceed the target for the quarter, which is a great achievement. Q4's performance of 86.72% means that nearly 40,000 calls were answered within the target time.
Performance Improvement Plan	The customer contact team has worked hard to improve the speed of answer and in Q4 of 2016/2017 achieved 86.72% and in Q1 of 2017/2018 they achieved 86.17%. The team will continue to work hard to answer calls quickly and as the LDC and EBC contact team merge this will increase resilience and resource to do so.(Linda Farley)						

KPI Description	Annual Target 2016/17	Q1 2016/17	Q2 2016/17	Q3 2016/17	Q4 2016/17	Year End Status	Explanatory Note
Percentage of calls abandoned	Less than 5%	17.45%	9.22%	11.08%	2.52%		Phone calls to the contact centre increased in Q4 due to council tax annual billing. However the team managed to exceed the target for the quarter, which is a great achievement. The call abandonment rate of 2.52% was the best result of the year, and means that of nearly 46,000 calls, 1,160 were abandoned.
Performance Improvement Plan	The customer contact team has worked hard to improve the speed of answer and in Q4 of 2016/2017 achieved 2.5% and in Q1 of 2017/2018 they achieved 2.06%. This therefore shows the abandonment rate is falling as more calls are being answered. The team will continue to work hard to answer calls that are waiting and as the LDC and EBC contact team merge this will increase resilience and resource to do so.						
Keeping crime & anti-social behaviour low							
Ranking in our Most Similar Group (MSG) in relation to all crime	At least 4th	3rd	3rd	3rd	3rd		Eastbourne still compares favourably in its MSG - remaining within the three lowest Community Safety Partnership areas despite the fact that crime across Sussex has increased within performance year 16/17

3.2 Thriving Communities Projects & Programmes

Project / Initiative	Description	Target Completion	Current Status	Update
Improved health & wellbeing				
Sovereign Centre New Leisure Centre	A new leisure centre	31-Mar-20		The scheme has recently been reviewed by the Design Review Panel and public and user consultation will take place following the General Election purdah period. The first formal step in procuring a new operator has started.
Health & Housing - East Sussex	A new County-wide programme of health & housing related projects	31-Mar-20		A programme of projects to improve outcomes for patients, carers and service users by supporting integration of service development and delivery across Health & Housing. Recent work includes: <ul style="list-style-type: none"> Accommodation modelling across acute and sub acute facilities in conjunction with the CCG and ESCC ongoing Older Person Housing Needs Survey drafted and will go out for comment in May followed by focus groups in June & July DCLG Homeless Prevention and Housing First Social Impact Bond is progressing to commissioning stage A review of the pathway of homeless people accessing acute care at EDGH has been commissioned

Project / Initiative	Description	Target Completion	Current Status	Update
Park & Playground Improvements (Seaside Rec, Old Town Rec and Tugwell Park path)	1. Seaside Rec - Create an extended, modernised children's play area & a raised gravel footpath 2. Tugwell Park - a periphery all weather path to improve accessibility. 4. Old Town Rec - Improvements to the main entrances, tree planting and pollinating/biodiversity improvements	31-May-17		Completion date extended from the end of March to the end of May.
Skate park - Shinewater	To upgrade existing dated, modular jumps to a bespoke, specialist design/ constructed concrete skate park. . The concrete skate park brief will be influenced through the skate park users with a design and build contract to a set sum of £50k.	15 July -17		Project manager met with the skate park users on the 9/05/17 to fine tune the design. Amended design now approved and awaiting programme to build with a revised target date for completion by mid July 17.
Meeting housing need				
Housing & Economic Development Programme	Deliver an ambitious programme of housing development and refurbishment that provides homes and makes a positive contribution to Eastbourne's economic future	31-Mar-20		<ul style="list-style-type: none"> Affordable housing programme of 89 units is well advanced. Driving Devonshire Forward Programme is delivering improvements to Princes Park, new Beach Huts and public realm improvements The Council has set up a wholly owned development company - Eastbourne Housing Investment Company Ltd which has purchased on the open market two run-down apartment blocks with commercial units on the ground floor for improvement including Gowlands Court (12 flats) and Victoria Mansions (36 flats) .EHICL has also bought 6 properties from the council which will be renovated or demolished to create a total of 18 new dwellings including 13 to let at market rents and 5 to be sold on shared ownership leases. A new jointly owned housing investment company is being formed with Lewes District Council to help address the shortage of housing and bring forward regeneration opportunities in both towns

Project / Initiative	Description	Target Completion	Current Status	Update
Options for the delivery of housing services across EBC and LDC	<p>Ensure tenants and leaseholders are fully engaged in a consultation exercise to choose future joint HRA management and governance arrangements across the two councils</p> <p>Protecting services for tenants and leaseholders while managing the challenges of:</p> <ul style="list-style-type: none"> • stock size/geographical spread • higher value asset sales / 'pay to stay' • rent reductions • reduced public funding keeping the focus on value for money services for our residents 	31-Mar-17		<p>Final meeting was on 8th May, with the group agreeing to meeting on an ad hoc basis in future - to review joint policy and procedure as they relate to housing management (e.g. the allocations policy currently in draft).</p> <p>The rationale of this project, to bring tenant representatives on board with the JTP, has been broadly achieved</p>
Resilient & engaged communities				
Delivery of Community Centre to serve the Sovereign Harbour Neighbourhood	EBC working with Sovereign Harbour Community Association and Wave Leisure to deliver a £1.6m community centre	30-Nov-17		This project has been delayed as a different site to that originally planned for the facility has been agreed. Planning permission for this new site was granted on 25 th April 2017. Planning application for new access road to serve site 6 (employment land) and the community centre is due to be submitted in June 2017
Community Facilities	Supporting Development and Management of community buildings such as community centres, community library, town hall.	31-Mar-17		<ul style="list-style-type: none"> • Trees Community Centre - SCDA have been supporting and 14 new volunteers have been recruited and funding of £20.2K secured. • Old Town Library and Old Town Community Centre are both operating well and being supported by SCDA • Langney Village Hall & Hampden Park Community Centre are working with 3VA and Wave • Town Hall use - currently on hold due to prohibited costs of installing a lift
Welfare Reform	Deliver the changes needed to support the changes, identify those affected and prepare an action plan for ESCC, and appoint a co-ordinator to take the work forward	28 April 2017		This project has completed successfully, the necessary changes to systems and processes have been made and a Benefit Cap co-ordinator has now been appointed to work with the 200 individuals affected by the changes to help support them back to work.
Community Lottery	Launch an online Eastbourne Local lottery to help fund discretionary support for Community organisations and to enable good causes to raise funds directly.	1-Oct-17		Approved by Cabinet on 8 February. The tender will be awarded by 30 June and the target date for the lottery going live is 1 October 2017.

4. Sustainable Performance

4.1 Sustainable Performance Key Performance Indicators

KPI Description	Annual Target 2016/17	Q1 2016/17	Q2 2016/17	Q3 2016/17	Q4 2016/17	Year End Status	Explanatory Note
Delivering a balanced budget							
Local percentage of Council Tax collected in year	At least 96.75%	29.20%	56.05%	83.18%	97.06%		There has been an increase in performance during quarter 4, which meant we reached a collected rate of 97.06%. This exceeded the target of 96.25% by (+0.31%) and meant the team collected an additional £4,036k more than in 2015-2016.
National non-domestic rates collected	At least 98%	29.12%	54.02%	78.85%	99.18%		There has been an increase in performance during quarter 4, which meant we reached a collected rate of 99.18%. This exceeded the target of 98.00% by (+1.18%) and meant the team collected an additional £997k more than in 2015-2016.
Managing our people & performance							
Sickness absence - average days lost per employee	No more than 5.8 days	1.38 days	1.56 days	1.12 days	1.69 days		We were well within the target for 2016/17.

4.2 Sustainable Performance Projects & Programmes

Project / Initiative	Description	Target Completion	Current Status	Update
Delivering in partnership				
Joint Transformation Programme	A major programme to integrate the Eastbourne Borough Council and Lewes District Council workforces, and transform the service delivery model for both organisations. Deliver £2.7m savings while protecting services	31-Mar-20		The JTP team is fully mobilised and Phase One internal recruitment is now completed. Work is currently underway to allow Phase One teams to go-live (e.g. single network login and email account, proper support plan for new managers). There are some risks around programme interdependencies needing further development, but activity is underway to better understand these. The amount of programme activity is gearing up and this means that the resource impact on both the wider organisation and then programme team itself is considerable and needs careful managing.

Project / Initiative	Description	Target Completion	Current Status	Update
Making the best use of our assets				
Joint Corporate Landlord Service	A comprehensive restructuring of property budgets and staff to ensure central control and prioritisation, combined with an asset challenge programme to ensure non-operational assets deliver a good yield or are disposed of	02-May-16		The project is now completed

Community Projects - Devolved Ward Budgets

Ward	Projects	Description	Project Spend to Date
Devonshire	Parade Bowls Club	Replacement of three urinals.	£900.00
	Hippodrome Theatre Mural	Painting and installation of a mural remembering all those celebrities who have performed at the Royal Hippodrome.	£4,000.00
	Real Junk Food Project	The project turns 'waste' or 'intercepted' food into meal for those in need.	£750.00
	Leaf Hall	To purchase new chairs to replace old and damaged furniture. Also, support with Art adviser bid applications and food safety training.	£1,242.00
	Foodbank	Funding to assist with the relocation to new premises.	£1,000.00
	Eastbourne Volunteers	To support volunteers, make the best use of shared resources, create a website so the public know where to get information about volunteer groups, promote inclusion and fight social isolation.	£300.00
	Body Club	To fund new signage for the building.	£1,000.00
	Diwali Celebration	To provide funding for the Diwali celebration.	£458.00
	Salvation Army	To purchase new tumble dryer and mixer taps for the Rebourne Centre.	£350.00
Devonshire Total			£10,000.00
Hampden Park	Sunday Funday	Creation of a community fun day for the residents in and around Hampden Park.	£1,440.00
	Trees in Croxton Way	To supply and install four trees in Croxton Way.	£1,000.00
	Eastbourne Rugby Club	To install six new posts for Eastbourne Rugby Club. (Co funding with Ratton Ward).	£1,500.00
	Diversionary Sports Activities	To provide sports-based youth interventions to help reduce youth violence and crime in conjunction with activities of the Council's Neighbourhood First Team.	£650.00
	Computer Shaftsbury Centre	To provide an additional computer to enable more people to support residents in the Hampden Park area.	£325.00
	Defibrillator within the Ward	To procure a Public Access Defibrillator (PAD), to be installed within Ward, to provide life saving emergency equipment that is accessible to the community, 24 hours a day.	£1,662.50
	Tea Party	To recreate an Edwardian Tea Party as a community event.	£1,500.00
	Unsung Hero's	Hampden Park Heroes – an award presentation for people who have made a significant voluntary contribution to the community either on a ward wide basis or perhaps more privately-such as a carer.	£500.00
	Hampden Park in Bloom	To provide flowers and planters to enhance the surroundings for the residents and visitors.	£672.50
	Willingdon Trees Play area Equipment	To provide equipment for Children's' Play Area at Community Centre.	£750.00
Hampden Park Total			£10,000.00
Langney	Diversionary Sports Activities	To provide sports-based youth interventions to help reduce youth violence and crime in conjunction with activities of the Council's Neighbourhood First Team.	£650.00
	Milfoil Drive access improvement	To make improvements to the access road markings, from Milfoil Drive leading to Shinewater Court, Shinewater Sports and Community Centre and rear of Shinewater Primary School.	£612.00
	Bikeability Scheme	Shinewater Primary School Scheme. The scheme involves working with Sussex Downs College to refurbish children's bikes and then to use them for children who do not have bikes to learn safe cycling habits as part of a Bikeability course.	
	Defibrillator within the Ward	To procure a Public Access Defibrillator (PAD), to be installed within Ward, to provide life saving emergency equipment that is accessible to the community, 24 hours a day.	£1,662.50

Ward	Projects	Description	Project Spend to Date
	Shinewater Youth Hub	To provide play equipment to support three youth sections from Primary age through to Secondary school.	£485.00
	Sevenoaks Road Improvements	To improve all sections of the community crossing along Sevenoaks Road to the park which includes traffic calming measures.	£6,646.75
Langney Total			£10,056.25
Meads	Queen's 90th Birthday Celebrations	To purchase bunting and tablecloths for the free community party for the whole of Meads community for the celebration.	£227.09
	Improvements at Helen Gardens	To grass over 'Molly' bed in Helen Gardens, plant two trees and a commemorative plaque to Molly and Dolly Sedgewick, the war time lady parachutists who lived their latter years in Eastbourne.	£3,000.00
	Community Television Project	To replace video equipment.	£995.57
	Meads Magic	To buy festoon lighting and two outdoor speakers for the better enjoyment of Meads Magic for the community.	£536.00
	Lighting in Terminus Road	To provide winter lighting for the top end of Terminus Road. To introduce tree lighting to lift the area and boost the evening economy.	£4,000.00
	Eastbourne Volunteers	To provide printing equipment for Eastbourne Volunteers which is a new project launching 28th January 2017. They will be recruiting volunteers for all of the clubs, groups and organisations in Eastbourne and promoting volunteering as a way of reducing social isolation and opening a Community Hub in Meads and also printing a new community newspaper called 'The Eastbourne Volunteer' from the premises.	£1,000.45
Meads Total			£9,759.11
Old Town	Old Town Community Library Refurbishment	To purchase Items towards refurbishment of the Old Town Community library.	£1,100.00
	Bench in Macmillan Park	To provide a bench in Macmillan Park.	£1,384.44
	Information Board in Motcombe Gardens	To provide an information board for visitors to Motcombe Gardens.	£468.80
	Flag Pole in Motcombe Gardens	To erect a flagpole at Old Town Recreation Ground in order to display the Green Flag which the recreation ground has been awarded.	£1,925.00
	Trees within the Ward	To plant trees throughout the Ward. A list of locations is available on request.	£5,000.00
Old Town Total			£9,878.24
Ratton	Trees with in the Ward	To plant trees in various streets in Ratton Ward.	£4,000.00
	Eastbourne Rugby Club	To install six new posts for Eastbourne Rugby Club. (Co funding with Hampden Park Ward).	£1,000.00
	Dropped curb in Rushlake Crescent	To assist elderly and people with walking difficulties to cross Rushlake crescent with ease.	£2,483.53
	Balloon Event	To provide funding for the first Eastbourne Balloon Festival.	£571.47
Ratton Total			£8,055.00
St Anthony's	Defibrilators accross the Ward	To procure a Public Access Defibrillator (PAD), to be installed within Ward, to provide life saving emergency equipment that is accessible to the community, 24 hours a day.	£3,918.75
	Embrace	To launch an Advocacy Service in Eastbourne	£3,000.00
	Bridgemere Centre	To assist with the cost of purchasing the Bridgemere Centre.	£1,500.00
	Signage for Shelly Walk	To provide signage for waste disposal to reduce litter in Shelly Walk.	£250.00

Ward	Projects	Description	Project Spend to Date
	Sevenoaks Road Improvements	To improve all sections of the community crossing along Sevenoaks Road to the park which includes traffic calming measures.	£1,331.25
St Anthony's Total			£10,000.00
Sovereign	Waste Bin	To provide a rubbish collection bin for the water feature in the south Harbour.	£340.00
	Kingsmere Christmas Fayre	To provide funding for a group of residents to organise a Christmas Fayre event.	£250.00
	Garden Waste Bins	To provide part funding for the provision of garden waste bins on the Kingsmere Estate.	£1,000.00
	SHRA Laser Printer	To provide a new Mono Laser Printer to support the work of the Sovereign Harbour Residents Association.	£299.99
	Memory Lane Allotment Shed	To provide a shed that Memory Lane can be used provide group members to rest and have refreshments while they are working there. Memory Lane have started a new group within the Charity which gets people with Alzheimer's/Dementia involved in growing items on an allotment.	£500.00
Sovereign Total			£2,389.99
Upperton	Project Delivery	Deliver Devolved Budget Projects for Upperton Ward 2016/17	£1,050.00
	Dog Show	To support the dog show held in Gildredge Park - provision of a sound system and children's entertainer.	£700.00
	Defibrillator within the Ward	To procure a Public Access Defibrillator (PAD), to be installed within Ward, to provide life saving emergency equipment that is accessible to the community, 24 hours a day.	£4,400.00
	Eastbourne Bowling Club	Conversion of the disabled toilets at the bowling club.	£2,000.00
	Manor Gardens	Planting in Manor Gardens	£950.00
	Dual Waste bin	To provide an additional dual waste bin on Gorringe Road.	£245.00
Upperton Total			£9,345.00
Grand Total			£79,483.59

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Part B

Financial Performance Q1 2017/18

1.0 General Fund

1.1 General Fund performance of the quarter is shown in the table below:

Department	Full Year Budget	Profiled Budget	Actual to 30th June 2017	Variance to date
	£'000	£'000	£'000	£'000
SUMMARY				
Corporate Services	5,763	2,317	2,359	42
Service Delivery	6,394	14,473	14,447	(26)
Regeneration, Planning & Assets	(1,322)	482	512	30
Tourism & Enterprise Services	3,766	969	961	(8)
Total Service Expenditure	14,601	18,241	18,279	38
Contingencies, etc	(793)	19	1	(18)
Capital Financing and Interest	1,868	52	52	-
Contributions to/(from) Reserves	(1,143)	-	-	-
Net Expenditure	14,533	18,312	18,332	20

Service Details are shown at **Appendix 2**.

1.2 The position at the end of June shows a small variance of £38,000 on service expenditure. This relates to several areas of minor under and over spends which are being carefully monitored.

1.3 The contingency fund currently stands at £78,250 which is available to fund inflationary increases and any future unforeseen one off areas of expenditure during the year. This may however be required to fund any underachievement in the JTP savings target for the year if financial benefits from the programme are delayed.

1.4 Financial procedure rules require all virement requests over £10,000 for revenue expenditure to be approved by Cabinet. Members are asked to note the following virement which has been submitted to Cabinet for approval:

Amount	From	To	Description
£35,700	Western View	MRP	Western View Invest to Save - year 5 17/18 MRP

2.0 HRA

2.1 HRA performance of the quarter is as follows:

	Current Budget	Profiled Budget	Actual to 30 Jun 2017	Variance to date
	£'000	£'000	£'000	£'000
HRA				
Income	(15,551)	(4,071)	(4,080)	(9)
Expenditure	12,617	1,831	1,809	(22)
Capital Financing & Interest	1,885	-	-	-
Contribution to Reserves	1,049	-	-	-
Total HRA	-	(2,240)	(2,271)	(31)

A further breakdown is shown at **Appendix 3**.

2.2 HRA performance shows a favourable variance of (£31,000), which is mainly due to the under occupation scheme (£16K). Other small variances are being carefully monitored.

3.0 Capital Expenditure

3.1 The detailed capital programme at **Appendix 4**, provides a summary of the spend for quarter 1 compared to the allocation for 2017-18 and the total spend for each scheme as at 31.3.17. Brief comments are provided for each scheme and more detailed comments are provided below for larger schemes.

3.2 The Capital Programme for 2017-18 totals £76.1m compared to £76.7m approved at Cabinet in July 2017. The reduction relates to changes to the HRA New Build Phase 2 & HRA Empty Homes Phase 2 (£319k) and the removal of the Princes Park Fit Out (£260k).

3.3 At the start of the Wish Tower project, the cost consultants identified that there was a tension between the aspirations for the building and the budget. However, following a process of value engineering the costs have been reduced to a more realistic level. The new cost of the building (to include all fees) is £1,800,000. It is proposed that the Council funds the gap of £600,000 between the Pier Grant (£1,200,000) and the building cost, from the capital programme allocation for acquisition of land and property. This additional investment will be covered by the revenue earned from the rent of the building as Heads of Terms have been agreed with Bistrot Pierre.

3.4 Detailed comments on larger schemes:

Line No.	Comment
64	Future Model phase 2 - The remaining budget for this project relates to outstanding deliverables from the principle software supplier. Some of these deliverables will now be managed through the Joint Transformation Programme (JTP) but once delivered, will trigger payments against the original project. The budget will be fully spent by year end.

66	IT – Block Allocation - Significant investment will take place this year in storage systems, additional server capacity and replacement laptops and mobile devices to replace ageing equipment purchased during the agile working programme in 2010/11. The majority of this budget will be committed in 2017/18.
69	EHIC Loans (Properties purchased from EBC) - Agreed facility of £4,173k to provide loans to purchase EBC properties. Three loans totalling £2,803k have been agreed of which £843k has been drawn down. The remaining facility of £1,370k is available for other properties to be identified.
70	EHIC loans (Properties purchased on the open market) - Agreed facility of £5m to provide loans to purchase private properties. Six loans totalling £1,675k have been agreed of which £1,050k has been drawn down. The remaining facility of £3,325k is available for other properties; 5 further properties have been identified totalling £801k and work is currently on-going to complete.
75	JTP Programme - This scheme is the subject of regular update reports to Cabinet. The budget will be spent over three years from 2016/17 to 2018/19. Currently the programme is on-budget.
79	Devonshire Park Redevelopment - Progress currently as per construction programme agreed in main contract, expected completion Feb/Mar 2019 and open for business Spring 2019. Tennis player facilities construction complete and all snagging to be resolved in August 2017.

4.0 Collection Fund

4.1 The Collection Fund records all the income from Council Tax and Non-Domestic Rates and its allocation to precepting authorities.

4.2 The Collection fund for the year is as follows:

	Council Tax £'000	Business Rates £'000
Balance B/fwd 1.4.17	(1,432)	2,377
(Deficit recovery)/Surplus distributed	973	(854)
Debit due for year	(61,744)	(35,197)
Payments to preceptors	60,709	35,731
Allowance for cost of collection		114
Allowance for appeals		373
Write offs and provision for bad debts	243	105
Estimated balance 31.3.18	(1,251)	2,649
Allocated to:		
CLG	-	1,325
East Sussex County Council	(918)	238
Eastbourne Borough Council	(163)	1,060
Sussex Police	(108)	-
East Sussex Fire & Rescue	(62)	26
	(1,251)	2,649

- 4.3 The allocation to preceptors reflects the operation of the Collection Fund for Council Tax and Business Rates which are distributed on different bases under regulations. The distributions for the estimated balance calculated at quarter 3 will be made in 2018/19. Any changes in quarter 4 will be made in 2019/20.
- 4.4 Council Tax performance is predicted to be a £1.3m surplus for the year. As the aim of the collection fund is to break even the surplus represents an overachievement of £0.8m for the year. This is due to the result of a combination of factors including better performance against the collection allowance forecast within the Council Tax base. The estimated balance as at 31.3.18 represents 2.03% of the gross debit.
- 4.5 The predicted Business Rate deficit of £2.7m for the year represents an in year underachievement from business rate income of £1.1m. This is as a result of the on-going risk from the number of outstanding business rate backdated appeals. The total number of appeals outstanding against the 2010 rating list as at 30.6.17 was 374 with a total rateable value of £28.8m.

With the introduction of the new 2017 rating list the procedure for making appeals has been changed, which is intended to speed up the process, reduce the number of appeals and provide some certainty on the financial implications to local authorities. The valuation office is yet to publish any data relating to these appeals, therefore an estimate has had to be calculated based on experience from the previous appeals system.

The estimated deficit balance as at 31.3.18 represents 7.53% of the total debit for the year.

- 4.6 Collection fund performance is as follows:

Cash Collection Rates	Council Tax	Business Rates
Q1 Actual	29.19%	29.91%
Q1 Target	29.20%	29.12%

5.0 Treasury Management

- 5.1 The Annual Treasury Management and Prudential Indicators were approved by Cabinet and Council in February.

5.2 Economic Background

UK data has been less robust in recent months and, in particular, all of the June Purchasing Manager Index (PMI) numbers turned lower, while consumer confidence dipped to its lowest level since the EU referendum. Household savings levels are at a record low. The largest drag on the economy in Q1 was the retail sector and there appears to have been a partial reversal of the declines in Q2. Overall, economists still expect a bounce in quarterly growth to around 0.5%.

Q1 was confirmed as having experienced a sharp slowing in the rate of growth to 0.2% q/q, from 0.7% the previous quarter. Households are feeling the effect of rising inflation on spending capacity so the 0.4% q/q increase in consumer spending looks likely to weaken, as growth was supported by savings levels being cut to a record low. Output indices reflect an increased pace through Q1, which extended into Q2. Overall, analysts see Q1's tepid performance as a blip rather than an on-going problem.

Sterling's weakening has, to date, had little positive impact on the external sector, the weak net trade performance has been put down to strong imports growth, for both goods and tourism services. But import growth has started to ease in recent months and surveys point to improved export prospects, both from a price and capacity perspective.

Employment growth picked up in the three months to April but the annual rate of growth was unchanged at 1.2%, as was the unemployment rate of 4.6,

CPI increased to 2.9% in May, the highest since 2013 as falling fuel prices were outweighed by gains in other areas. Analysts are looking for CPI to peak around in the autumn before edging slowly back toward target.

5.3 **Interest Rate Forecast**

The Bank of England had forecast in August 2016 that growth would be near to zero in the second half of the year due to the economic shock it expected from the result of the Brexit referendum in June. However, it has had to change its mind and in its February and May 2017 Inflation Reports, the Bank upgraded its forecasts for growth (May Report - 2017 1.9%, 2018 and 2019 1.9%). However over these years, it also expects inflation to accelerate towards nearly 3% as increases in costs as a result of the fall in the value of sterling since the referendum, gradually feeds through into the economy, though it should fall back to 2.2% in 2019. Provided those cost pressures do not feed through into significantly higher domestically generated inflation within the UK, the MPC is expected to 'look through' this one off blip upwards in inflation. Wage inflation, which is a key driver of domestically generated price pressures, is currently subdued. There is, though, a potential risk that the MPC might muster a majority to reverse the emergency 0.25% rate cut before embarking on a progressive trend of increases in Bank Rate at a later time.

5.4 **Annual Investment Strategy**

The Treasury Management Strategy Statement (TMSS) for 2017/18, which includes the Annual Investment strategy, was approved by Council on 22 February 2017. It sets out the Council's investment priorities as being :

- Security of Capital;
- Liquidity;
- Yield.

A full list of short term investments held as at 30 June 2017 is shown in the

table below:

Counterparty	Amount £	Interest Rate %	Maturity
Santander	1,000,000	0.55	Call
	1,000,000		

In addition, a sum of £1m is invested with Lloyds Bank at a rate of 3.03% maturing on 23.1.19. This investment is held as part of the LAMS scheme and all interest earned will be transferred into a reserve set up to mitigate any financial risks arising from that scheme.

No approved limits within the Annual Investment Strategy were breached during the quarter ending 30 June 2017.

Investment rates available in the market have continued at historically low levels. Investment funds are available on a temporary basis and arise mainly from the timing of the precept payments, receipts of grants and the progress of the capital programme.

5.5 Investment performance for the quarter ending 30 June 2017 is as follows:

Benchmark	Benchmark Return	Council Performance	Interest Earning
7 day LIBID	0.20%	0.35%	£4,143

The Council outperformed the benchmark by 0.15%. The budgeted investment return for 2017/18 is £50,000. Due to cash flow requirements and current low interest rates, investments held are at minimum and it is unlikely that this budget will be achieved.

The continuous use of internal balances is in line with the Council's strategy and reduces the amount of interest payable on loans and investment income.

5.6 **Borrowing**

The following loans was taken during the quarter:

New Long Term Borrowing from PWLB			
Date	Amount	Interest Rate	Yrs
15-May-17	£2,000,000	2.43	42
15-May-17	£2,000,000	2.41	45
15-May-17	£2,000,000	2.40	48
22-May-17	£2,000,000	2.33	49
22-May-17	£2,000,000	2.33	49
Total	£10,000,000		

New Short Term Borrowing				
Start Date	Counterparty	Amount	Interest Rate	End Date
10-May-17	Runnymede BC	£2,000,000	0.35	21-Aug-17
15-May-17	Middlesbrough BC	£5,000,000	0.30	09-Aug-17
30-May-17	Lewes DC	£3,000,000	0.32	30-Aug-17
30-May-17	North Yorkshire CC	£5,000,000	0.45	29-May-18
30-Jun-17	Edinburgh CC	£4,500,000	0.20	31-Jul-17
Total		£19,500,000		
Less Short Term Borrowing Repaid				
Repayment date				
10-May-17	Runnymede BC	-£2,000,000	0.30	
15-May-17	Middlesbrough BC	-£5,000,000	0.36	
Net New Short Term Borrowing		£12,500,000		

Cash flow predictions indicated that further borrowing will be required throughout the year, depending on the timing of capital expenditure. The exact timing and nature of this borrowing will be considered at that time in light of prevailing interest rates.

5.7 Compliance with Treasury and Prudential Limits

It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. The Council's approved Treasury and Prudential Indicators (affordability limits) are included in the approved TMSS.

During the quarter to 30 June 2017 the Council has operated within all the treasury limits and Prudential Indicators set out in the Council's Treasury Management Strategy Statement and in compliance with the Council's Treasury Management Practices.

6.0 Financial Performance for year 2016/17

6.1 The draft accounts for the year 2016/17 were completed and submitted for audit at the end of June 2017, and are available on the Council's website. The audit is nearing completion and the BDO annual audit report together with the Statement of Accounts are due to be submitted to the Audit and Governance Committee on 20th September for approval.

6.2 Details of the outturn for the year for the General Fund, HRA and Collection Fund are included within the forward of the Statement of Accounts. The quarter 4 performance for 2016/17 was reported to Cabinet on 12th July and a summary is attached at Appendix 4.

Background Papers:

The Background Paper used in compiling this report were as follows:

Budget monitoring working papers 2017/18

Collection Fund and Business Rates Collection Fund monitoring working papers 2017/18

Capita Asset Services City Watch July 2017

*Capital Asset Services Quarter 1 Treasury Management Model report.
Draft Statement of Accounts 2016/17.*

	Original Budget	Revised Budget	Profiled Budget	Actual	Variance	Comments
	£'000	£'000	£'000	£'000	£'000	
CORPORATE SERVICES						
Corporate Management	188	203	75	79	4	
Financial Services Team	1,550	1,550	458	493	35	
Corporate Finance	312	312	213	224	11	
Internal Audit and Corporate Fraud	240	240	80	77	(3)	
Strategic Finance	2,102	2,102	751	794	43	
Human Resources	379	379	140	135	(5)	
Legal Services	234	256	117	116	(1)	
Systems Admin and Support	1,650	1,664	835	835	-	
Projects and Performance	330	254	119	119	-	
IT Services	1,980	1,918	954	954	-	
Corporate Development	200	200	70	78	8	
Local Democracy	705	705	210	203	(7)	
Corporate Development and Governance	905	905	280	281	1	
TOTAL CORPORATE SERVICES	5,788	5,763	2,317	2,359	42	
SERVICE DELIVERY						
Service Management	(70)	(70)	14	15	1	
Strategy and Commissioning Community	116	116	12,324	12,328	4	
Service Management	81	81	76	76	-	
Specialist Advisory	4,843	4,877	1,436	1,427	(9)	
Case Management	633	633	180	180	-	
Account Management	448	435	124	150	26	
Customer Contact	866	865	288	269	(19)	
Neighbourhood First	574	590	233	215	(18)	
Customer First	7,445	7,481	2,337	2,317	(20)	
Bereavement Services	(1,147)	(1,133)	(202)	(213)	(11)	
TOTAL SERVICE DELIVERY	6,344	6,394	14,473	14,447	(26)	
REGENERATION, PLANNING POLICY & ASSETS						
Service Management	62	62	16	16	-	
Regeneration	265	265	679	679	-	
Planning	108	108	32	32	-	
Corporate Landlord	(2,030)	(2,063)	(515)	(535)	(20)	
Facilities Management	310	306	270	320	50	
Estates and Property	(1,720)	(1,757)	(245)	(215)	30	
TOTAL REGENERATION, PLANNING POLICY & ASSETS	(1,285)	(1,322)	482	512	30	
TOURISM AND ENTERPRISE						
Service Management	69	91	22	22	-	
Towner	623	623	332	332	-	
Devonshire Park Complex	-	-	-	-	-	
Tourism and Enterprise	445	445	73	70	(3)	
Catering	231	196	19	2	(17)	
Heritage	188	189	18	18	-	
Tourist Information	120	118	26	28	2	
Tourism and Enterprise	984	948	136	118	(18)	
Sports Delivery	269	273	220	218	(2)	
Seafrost	(29)	(24)	47	70	23	
Events	662	661	(27)	(47)	(20)	
Theatres	1,186	1,194	239	248	9	
TOTAL TOURISM AND ENTERPRISE	3,764	3,766	969	961	(8)	
TOTAL SERVICE EXPENDITURE	14,611	14,601	18,241	18,279	38	

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	ORIGINAL BUDGET £' 000	REVISED BUDGET £' 000	ACTUAL £' 000	VARIANCE £' 000
INCOME				
Gross Rents	(14,489)	(3,654)	(3,656)	(2)
Charges for Services	(1,062)	(417)	(424)	(7)
TOTAL INCOME	(15,551)	(4,071)	(4,080)	(9)
EXPENDITURE				
Management Fee (Eastbourne Homes Limited)	7,261	1,815	1,815	0
Supervision and Management	1,024	16	2	(14)
Provision for Doubtful Debts	126	0	(8)	(8)
Depreciation and Impairment of Fixed Assets	4,206	0		0
TOTAL EXPENDITURE	12,617	1,831	1,809	(22)
NET COST OF SERVICE	(2,934)	(2,240)	(2,271)	(31)
Loan Charges - Interest	1,896	0	0	0
Interest Receivable	(11)			0
NET OPERATING (SURPLUS) DEFICIT	(1,049)	(2,240)	(2,271)	(31)
Appropriations				
Transfer to Reserve	1,049	0	0	0
HOUSING REVENUE ACCOUNT (SURPLUS) / DEFICIT	0	(2,240)	(2,271)	(31)
HOUSING REVENUE ACCOUNT WORKING BALANCE				
In Hand at 1st April 2016	(3,549)	(3,678)	(3,678)	
Surplus for 2016/17	0	(2,240)	(2,271)	
In Hand at 31st March 2017	(3,549)	(5,918)	(5,949)	

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Line No	Scheme	Total Scheme Approved	Scheme Actual to 31.3.17	Spend 2017-18 Q1	Re-profiled Allocation 2017-18	Balance of Allocation remaining for 2017-18	Future Years Allocation	Funding	Comments
		£000	£000	£000	£000	£000	£000		
1	HOUSING REVENUE ACCOUNT								
2	Major Works	Ongoing	N/a	297	5,167	4,870	-	EBC	On target to complete in 2017-18
3	Environmental Improvements	Ongoing	N/a	-	40	40	-	EBC	On target to complete in 2017-18
4	Riverbourne House Kitchen Conversion	262	-	-	262	262	-	EBC	Scheme has been shared with residents. Start expected in 6 months.
5	Total Managed by Eastbourne Homes		-	297	5,469	5,173	-		
6	Other Schemes								
7	New Build Phase 2	4,016	1,190	230	2,827	2,597	-	EBC/Grant	Sumach Close practically complete. Fort Lane works due to start Autumn
8	Empty Homes Prog Ph2	2,448	1,949	110	499	389	-	EBC/Grant	Completion expected November 2017
9	Total HRA		3,139	637	8,795	8,159	-		
10	COMMUNITY SERVICES								
11	Memorial Safety Cems	40	6	-	34	34	-	EBC	Works planned for 2017-18
12	Digitalise Burial Records	10	-	-	10	10	-	EBC	Works planned for 2017-18
13	Ocklynge Cemetery Chapel	150	81	-	70	70	-	EBC	Works planned for 2017-18
14	Main Chapel Refurb - Phase 2	26	9	-	17	17	-	EBC	Works planned for 2017-18
15	Disabled Facilities Grants	Ongoing	3,898	124	2,169	2,045	-	Grant	Options being considered for best use of funds with other authorities
16	BEST Grant (housing initiatives)	Ongoing	1,936	-	159	159	-	Grant	Spend based on demand with a slow start to the year
17	Acquisition of Land & Property	2,400	-	-	2,400	2,400	-	EBC	Schemes under investigation
18	Contaminated Land	185	114	-	71	71	-	Grant	On target to complete in 2017-18
19	Coast Defences Beach Management	Ongoing	5,605	-	298	298	-	Grant	Beach surveys carried out and recycling shingle works to commence from October
20	Cycling Strategy	41	-	-	41	41	-	EBC	No plans to spend at the moment, but retained to allow the implementation of any initiatives identified in the Cycling Strategy
21	Play Area Sovereign Harbour	27	-	-	27	27	-	S106	Awaiting site for new play area
22	Terminus Road Improvements	500	-	-	500	500	-	EBC	Completion expected 2017-18
23	Sov Harbour Community Centre	1,600	371	-	1,229	1,229	-	EBC/S106/Grant	there will be ongoing costs associated with the provision of the community centre which is expected to be provided on site before the end of the calendar year

Line No	Scheme	Total Scheme Approved	Scheme Actual to 31.3.17	Spend 2017-18 Q1	Re-profiled Allocation 2017-18	Balance of Allocation remaining for 2017-18	Future Years Allocation	Funding	Comments
		£000	£000	£000	£000	£000	£000		
24	Bodiam Cres Play Area Path	20	18	-	2	2	-	EBC	Completed
25	Shinewater Skate Park	50	-	-	50	50	-	EBC	Consultation with skate park users/ fine tune designs, ordered with start date in July 2017 with completion by 31 August 2017
26	Seaside rec - Play Equipment	120	9	111	111	0	-	EBC	Completed
27	Motcombe Pond	50	46	1	4	3	-	EBC	Final biodiversity enhancements to complete - autumn 2017 completion
28	Hampden Park - Improvements (Green Flag)	50	15	3	35	32	-	EBC	Works in progress. Completion due Sept 2017
29	Old Town Rec. - Improvements (Green Flag)	25	14	-	11	11	-	EBC	Works completed
30	Seaside Rec - all weather path	50	28	12	22	10	-	EBC	Works completed
31	Signage Re-branding (Parks & Open Spaces)	30	-	-	30	30	-	EBC	Delayed due to rebranding. Now at design stage should be completed by December 2017
32	Tugwell Park - all weather path (Phase 1 & 2)	50	37	13	13	0	-	EBC	Works completed
33	Car Parking Machines	72	67	-	5	5	-	EBC	Works completed under allocation
34	Public Conveniences Beachy Head	40	39	-	1	1	-	EBC	Works completed
35	Public Conveniences Green St	40	37	-	3	3	-	EBC	Works completed
36	Shinewater Park - Scoping	20	-	-	20	20	-	EBC	Options being considered
37	Air Quality Monitoring Equipment	31	2	29	28	-1	-	EBC	Completed within allocation
38	Helen Gardens Play Equip	40	-	-	40	40	-	EBC	Design brief prepared, schemes received. New play area to be designed/built by December 2017
39	Chiltern Close Play Equip	25	-	-	25	25	-	EBC	Design brief to be prepared by October 2017 for installation by 31 March 2018
40	Lower Holywell Public Con	50	-	-	50	50	-	EBC	Works planned for Nov 17 - March 18.
41	Redoubt Public Convenience	40	-	-	40	40	-	EBC	Design work due Sept 17
42	Green Street Disabled Toilet	31	25	-	6	6	-	EBC	Works completed
43	Total Community Services		12,357	293	7,521	7,228	-		
44	TOURISM & LEISURE								
45	Volleyball Court	25	7	-	18	18	-	EBC	Planning permission has been granted for the courts. Awaiting decisions regarding next steps

Line No	Scheme	Total Scheme Approved	Scheme Actual to 31.3.17	Spend 2017-18 Q1	Re-profiled Allocation 2017-18	Balance of Allocation remaining for 2017-18	Future Years Allocation	Funding	Comments
		£000	£000	£000	£000	£000	£000		
46	Sports Park Flood Lights	30	-	-	30	30	-	EBC/External	Additional funding to be sought through partners to complete
47	Re-surface Tennis Courts	265	242	-	23	23	-	EBC/External	Working with the LTA regarding re-surfacing of the courts at Manor Gardens
48	ILTC - Air Conditioning	60	-	-	60	60	-	EBC	On target to complete in 2017-18
49	Redoubt - Stair Climber	20	-	-	20	20	-	EBC	Workable scheme identified. Waiting for permission from Historic England
50	Colonnade Removal	500	-	-	500	500	-	EBC	Works planned for November 2017
51	Redoubt - Asphalt Gun Platform	50	-	-	50	50	-	EBC	Working with Historic England to agree a works programme, to coincide with the colonnade removal
52	HPSC - Changing Rooms	20	-	-	20	20	-	EBC	Works planned for Autumn 2017. Quote to be sought August/Sept.
53	5 Iconic Beach Huts	90	-	19	90	71	-	EBC	On target to complete in 2017-18
54	Equipment at Devonshire Park	70	20	6	50	44	-	EBC	On target to complete in 2017-18
55	Sovereign Centre	24,480	270	133	3,230	3,097	20,980	EBC	Initial planning work in progress.
56	Changing Places	69	-	-	69	69	-	External	Works due August 2017
57	Wash Down - Devonshire Park	20	-	-	20	20	-	EBC	On target to complete in 2017-18
58	Seafront Van	13	-	-	13	13	-	EBC	On target to complete in 2017-18
59	Sports Park Astro Pitch	35	-	35	35	-	-	EBC	Works completed April 17. Awaiting invoices
60	Total Tourism & Leisure		539	193	4,228	4,035	20,980		
61	CORPORATE SERVICES								
62	Carbon Reduction Works	434	172	13	262	249	-	EBC	Options being considered
63	Invest to Save	15	-	-	15	15	-	EBC	Available for schemes to be identified
64	Future Model Phase 2	3,661	3,535	-	126	126	-	EBC	Budget will be fully spent by year end.
65	Investment Capital	5,750	1,150	-	4,600	4,600	-	External	Schemes to be identified
66	IT - Block Allocation	Ongoing	561	45	517	472	-	EBC	Majority of budget due to be committed in 2017/18
67	EHIC - Loan (Gowland Ct)	1,850	1,835	-	15	15	-	EBC	Property purchased 26.11.15. Full loan for works not yet drawn down
68	EHIC - Revolving Credit	100	65	5	35	30	-	EBC	Available for drawdown as required
69	EHIC - Loan Facility (EBC transfers)	4,173	450	393	3,723	3,330	-	EBC	Further schemes to be identified
70	EHIC - Loan Facility (Private Properties)	5,000	490	480	2,010	1,530	2,500	EBC	Further properties to be identified
71	EHIC - Victoria Mansions	4,035	2,960	50	1,075	1,025	-	EBC	Purchase completed. Major works due 2017-18

Line No	Scheme	Total Scheme Approved	Scheme Actual to 31.3.17	Spend 2017-18 Q1	Re-profiled Allocation 2017-18	Balance of Allocation remaining for 2017-18	Future Years Allocation	Funding	Comments
		£000	£000	£000	£000	£000	£000		
72	Bedfordwell Road	3,100	1,604	13	1,496	1,483	-	EBC	Purchase completed 2016-17. Works being planned.
73	Hampden Park Retail	18,840	35	18,805	18,805	0	-	EBC	Completed April 2017
74	Buccaneer Pub	1,580	-	1,578	1,580	2	-	EBC	Completed Q1. Legal fees outstanding
75	JTP Programme Office	6,878	2,296	457	1,143	686	3,439	EBC	Planned works on schedule.
76	Mayor's Car	20	-	-	20	20	-	EBC	On target to complete in 2017-18
77	Total Corporate Services		15,153	21,839	35,422	13,583	5,939		
78	Asset Management								
79	Devonshire Park Redevelopment Project	44,000	6,064	2,109	17,744	15,635	20,192	EBC/External	Project on target.
80	Spinnakers Café	200	-	2	200	198	-	EBC	Demolition being investigated
81	Royal Hippodrome Theatre	127	-	-	127	127	-	EBC	Options being considered
82	Town Hall Community Hub	20	-	-	20	20	-	EBC	Options being considered
83	The Point - improvements	20	-	12	20	8	-	EBC	Fire alarm, door security and electrical works completed. Further works required to bring to acceptable standards.
84	Water Co. Project	124	6	118	118	-	-	EBC	Utilities mapping survey for Downs Water completed
85	Asset Management - Block Allocation	Ongoing	-	-	168	168	-	EBC	Unallocated to specific schemes
86	Total Asset Management		6,070	2,241	18,397	16,156	20,192		
87	Grant Funded Schemes								
88	Wish Tower Restaurant	1,800	75	-	1,725	1,725	-	Grant	New operator chosen. Building works planned to start end of 2017-18
89	Statue Sculpture Installation	22	1	-	21	20	-	Grant	Project ongoing; currently in design phase. Currently on budget; no exceedance predicted. Completion anticipated Summer 2018.
90	Total Grant Funded Schemes		76	-	1,746	1,745	-		
91	General Fund		34,195	24,566	67,314	42,747	47,111		
92	HRA		3,139	637	8,795	8,159	-		
93	Total		37,334	25,203	76,109	50,906	47,111		

Appendix 5

FINANCIAL PERFORMANCE OF THE COUNCIL IN 2016/17

1. General Fund

A summary of the General Fund position for 2016/17 is as follows:

	Original Budget £000	Revised Budget £000	Actual £000	Variance £000
Corporate Services	5,721	6,190	6,110	(80)
Community Services	6,071	6,166	5,820	(346)
Regeneration, Planning Policy and Assets	111	135	179	44
Tourism & Enterprise	3,217	3,198	3,079	(119)
Other Operating Income and Expenditure	(469)	(363)	-	363
Service Total	14,651	15,326	15,188	(138)
Capital Financing costs	1,834	1,320	774	(546)
TOTAL EXPENDITURE	16,485	16,646	15,962	(684)
Transfer from General Fund Balance	(1319)	(875)	(737)	138
Budget Requirement	15,166	15,771	15,225	(546)
Council Tax	(7,863)	(7,863)	(7,863)	-
Business Rates	(4,035)	(4,035)	(3,616)	419
Government Grants	(3,268)	(3,873)	(3,746)	127
TOTAL FUNDING	(15166)	(15771)	(15225)	546

The General Fund Revenue Budget outturn is a deficit of £943,000. When the budget was originally set in February 2016 the Council estimated it would need to make a contribution of £1,319,000 from the General Fund Reserve in order to balance the budget. The actual contribution was £737,000 which represents a saving of £138,000 against the revised budget.

As a result of this movement the General Fund Balance as at 31 March 2017 was £2.661m.

The main variances between the revised budget and the actual net expenditure are detailed below:

£000

Summons income above target	(105k)
Bereavement income above target	(101k)
IT contract and infrastructure savings	(97k)
Catering Admin saving plus increase in net income	(94k)
Solarbourne income above target	(78k)
Street Cleansing contract savings	(76k)
Car Parking income above target	(73k)
Development control income above target	(63k)
Events net income above target	(57k)
Theatres net income above target	(56k)
Recycling contract savings and credits over target	(47k)
Delay in achieving savings targets	363k
Increase in provision for bad debts for Housing Benefits overpayment	184k
Airbourne	69k
MMI scheme of arrangement levy	47k
PR Contract additional work	37k
Bed and Breakfast Accommodation	33k

The balances as at 31.3.17 for usable general fund revenue reserves are as follows:

Reserve	31.3.17 £'000
General Fund	2,661
Repairs and Maintenance (Capital Programme) Reserve	2,573
Regeneration Reserve	541
Devonshire Park Reserve	959
Earmarked Reserves	455

2. Housing Revenue Account

For 2016/17 the Housing Revenue Account net position shows an overall surplus of £688,000 for the year against an expected budgeted surplus of £417,000 resulting in a favourable variance of £271,000.

The following table compares movement in the HRA Balance from the budget to the outturn for 2016/17:

	Original Budget £000	Revised Budget £000	Actual £000	Variance £000
HRA				
Income	(15,586)	(15,703)	(15,744)	(41)
Expenditure	12,560	12,450	12,250	(200)
Capital Financing & Interest	1,809	1,809	1,779	(30)
Contribution to Reserves	924	1,027	1,027	-
Total HRA	(293)	(417)	(688)	(271)

The main variances between the revised budget and the actual net expenditure are detailed below:

	£000
Rental from new properties let at affordable rents	(59)
Reduction in provision for bad debt requirement	(148)
Take up of under occupation scheme	(48)

Also depreciation charged to the HRA is transferred the Major Repairs Reserves to fund the cost of major works capital expenditure, as the actual calculated cost of depreciation produced was lower than the budget by £102,700, this was transferred to the Housing Regeneration and Investment Reserve to support capital expenditure over the life of the HRA 30 year business plan.

At 31 March 2017 there were 3,423 dwellings provided for rent

The balance as at 31.3.17 on the usable Housing Revenue Accounts Reserves are as follows:

Reserve	31.3.17 £'000
HRA	4,366
Housing Regeneration and Investment Reserve	2,518
Major Repairs Reserve	514

3. Collection Fund

The overall Collection Fund resulted in a deficit of £943,000 (Council tax surplus (£1.434m) and Business Rates deficit £2,377m) as at 31 March 2017 (compared to a deficit of £203,000 as at 31 March 2016). This change in the balance is due to a large refund having to be made as a result of a significant reduction in the rateable value of one property following a successful appeal backdated to 2010. This refund was in excess of the amount allowed for the provision.

Collection Fund surpluses or deficits declared by the billing authority in relation to Council Tax are apportioned to the relevant precepting bodies in the subsequent financial year. The January 2017 forecast surplus for the Council Tax element of the fund of £0.97m will be distributed to precepting bodies pro rata to their Band D Council Tax during 2017/18 leaving a balance of £0.5m, to be distributed in 2018/19. This Council's share as at 31 March 2017 was £189,361.

The forecast deficit for the Business Rate element of the fund was £0.85m, which will be collected from preceptors in proportion to their share of the business rate income during 2017/18 leaving a balance of £1.5m to be distributed in 2018/19. This Council's share as at 31 March 2017 was £0.95m.

For 2016/17 the Council participated in, the East Sussex Business Rates Pool along with East Sussex County Council (ESCC), East Sussex Fire Authority (ESFA), Hastings Borough Council, Lewes District Council, Rother District Council and Wealden District Council. Pooling the business rates income from growth across a wider and economically coherent area ensures that all the authorities in the Pool can benefit from economic growth across the whole area. Additionally,

there is a financial benefit for each participating authority arising from the fact that the levy rate for the Pool as a whole is lower than the levy rates that would have applied to each authority individually. The total financial benefit achieved in 2016/17 was £1.459 million which is distributable to the Pool members on the basis of 40% to ESCC, 10% to ESFA and the remaining 50% shared by the billing authorities in proportion to the growth achieved in their areas. As this Council was below its baseline funding figure there was no payment made into the pool and therefore no distribution due. The Sussex Business Rates Pool ceased as at 31.3.17.

4. Capital Spending

The Council's capital spending in the year was £26.9m compared with a revised budget of £45.1m. Capital expenditure has been financed as follows:

	£000
Capital Receipts	2,998
Other Contributions	567
Earmarked Reserves	352
Government Grants & Contributions	5,360
Major Repairs Reserve	3,496
Revenue Financing	(8)
Financed from borrowing	14,180
Total	<u>26,945</u>

The main items of capital expenditure are set out below:

	Budget	Actual	Variance
	£000	£000	£000
Council Dwelling Improvements & building	6,829	5,762	(1,067)
Investment & Land Acquisition	22,824	4,653	(18,171)
Asset Improvements	5,990	6,660	670
Loan to Housing Investment Company	4,150	4,240	90
Community Facilities	221	240	19
Future Model, IT & JTP	1,930	2,456	526
Grants to Provide Disabled Facilities & Private Sector Renewal Grants	666	584	(82)
Playground & Sports Facilities Improvements	294	150	(144)
Pier Grant & CCF funded schemes	1,417	1,483	66
Beach Management	619	298	(321)
Other Schemes	126	419	293
Total Capital Expenditure	<u>45,066</u>	<u>26,945</u>	<u>(18,121)</u>

The main variance relates to £18m allocated for the purchase of the Hampden Retail Park which did not complete until after 31 March 2017.

The Council continues to invest in assets to support the local community and economy. The most significant planned capital schemes are:

- Improvements to the Council's housing stock;
- Economic regeneration;

- Asset improvements.

5. Treasury Management

The Council's external loan debt at 31 March 2017, comprising long and short-term borrowing, stood at £65.1m. This is made up of £55.1m repayable in more than one year and £10.0m repayable in less than one year. This is a net increase of £12.8m over the previous year, mainly as a result of additional borrowing.

No short-term investments were held at 31 March 2017, the same as the previous year. The Council held cash balances as at 31 March 2017 of £1.8m, compared to £2.0m as at 31 March 2016.

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Body: Scrutiny Committee
Date: 4 September 2017
Subject: Maternity Survey
Report of: Peter Finnis, Monitoring Officer and Councillor Robert Smart

Ward(s): All

Purpose: To advise the Scrutiny Committee of the undertaking of a maternity survey, and invite the committee to endorse the way it is being undertaken and, subsequently, receive and debate the resulting outcomes.

Contact: Peter Finnis, Assistant Director - Corporate Governance and Council Monitoring Officer, 1 Grove Road, Eastbourne, BN21 4TW
Tel: 01323 415003
E-mail: Peter.Finnis@eastbourne.gov.uk

Recommendations: Council to approve the following:

- (a) That the proposed survey and the methodology being used, as set in this report, be approved.
- (b) That the outcomes of the survey be reported to the next meeting of the Scrutiny Committee for due consideration.

1.0 Background and Introduction

- 1.1 In 2014, the three East Sussex Clinical Commissioning Groups issued a consultation document entitled 'Better Beginnings' which, among other things, proposed options for future maternity services. All the options presented would result in either the Eastbourne District General Hospital or Hastings Conquest Hospital losing full consultant led maternity services.
- 1.2 On behalf of the local community, Eastbourne Borough Council submitted a highly detailed and evidence based response arguing the case that both hospital sites should retain these services and expressing strong concerns about patient safety. This response was co-signed by the Leaders of both groups on the Council, the MP, Honorary Freeman Liz Walke, the President of Eastbourne Chamber of Commerce, the Chair of the Eastbourne Hospitality Association, the Chair of the 1066 Country Federation of Small Businesses, the Editor-in-Chief of the Eastbourne Herald, and the Chair of Churches Together. Unfortunately, no response of any kind was received to our

submission and one of the options that resulted in the loss of consultant led maternity services at the Eastbourne DGH was subsequently implemented.

2.0 Current Issues

- 2.1 Since the decision made in 2014, local concerns have remained strong with a number of reported incidents in the local media and via the 'Save the DGH' Campaign Group allegedly arising whilst patients are in transit from Eastbourne to Hastings.
- 2.2 With the service arrangements having now been in place for some time and having regard to ongoing concerns, it seems prudent to undertake direct consultation with those that have experienced the service so as to be able to analyse the impact of the changes on service efficiency and, above all, patient safety.
- 2.3 On the basis that no such research has been undertaken or commissioned, it was proposed by Councillor Smart that the Council should take on this responsibility as a natural follow-up to our previous input, and as the leader of the Eastbourne community. This proposal has received the full support of the Leader, Councillor Tutt. We are aware that, in choosing to undertake this work, we are stepping into the province of the East Sussex Health Scrutiny and Overview Committee. However, this is a matter of particular concern to the Eastbourne area community and it is a part of this Council's Scrutiny Committee remit to scrutinise any issue of wide local concern. Moreover, we would hope that relevant agencies would welcome such research which can help guide future service provision and address any current issues that may be putting patient safety at undue risk.

3.0 The Approach

- 3.1 In order to ensure that this survey would carry due independent legitimacy, Councillor Smart approached the Office of National Statistics (ONS) to propose conducting it under their auspices. This was a somewhat exhaustive process as the governance requirements are rigorous and it is highly unusual for the ONS to sanction an exercise of this type by a local authority. However, the ONS were satisfied as to the reasons for the survey and the governance being proposed, and have approved our proposal. This is unprecedented and very welcome.
- 3.2 The survey focuses on a brief questionnaire (copy attached) which is being sent to all mothers with registered births across East Sussex in 2016. Whilst a key driver here is to assess the impact on Eastbourne area mothers, it is important to be able to analyse the response data in the context of the whole county. Eastbourne DGH is one of two acute hospitals managed by ESHT. (The other being the Conquest where consultant-led maternity has been single-sited, partly on the issue of volume.) ESHT aspires to cater for all residents of East Sussex. Before single-siting, ESHT was responsible for over 4,000 births out of an East Sussex total of just over 5,000. (I.e. the catchment area is much wider than just Eastbourne and volume does affect viability).

4.0 Conducting the Survey

- 4.1 All mothers who registered births across East Sussex in 2016 will receive a questionnaire, an explanatory covering letter and a pre-addressed freepost envelope. A reminder will be sent to non-respondents.
- 4.2 Eastbourne Borough Council produces all the paperwork which is then sent to the ONS. Using their existing data, the ONS will send the correspondence to the consultees. Each questionnaire is uniquely numbered with the numbers corresponding to postcode areas. Thus, we will be able to know the postcode area from the returned questionnaire but the individual identity of the respondent is completely confidential
- 4.3 Questionnaires are returned to the Council and held securely under the supervision of the Monitoring Officer. The information from the questionnaires will then be loaded onto our 'Smart Survey' application according to postcode area. This will enable us to interrogate the data in a large variety of ways to present in the final outcomes report.
- 4.4 A press release has been issued across East Sussex to promote the survey and encourage the highest possible response.
- 4.5 A final outcomes report will be produced and it is anticipated that this should be ready for publication in the Autumn. Scrutiny Committee will be able to analyse and comment on the outcomes on behalf of the Council at their December meeting.

5.0 Consultation

- 5.1 This proposal has been the result of extensive discussions internally involving the Leader of the Council, the Council's Hospitals Champion and the Chief Executive. As a courtesy, we have advised the three East Sussex CCGs, East Sussex Healthcare Trust, the County Council's Director of Public Health, and the East Sussex Health and Overview Scrutiny Committee of this survey. We have committed to make the findings of the survey available to all.

6.0 Implications

- 6.1 Financial – This survey will incur costs of around £20,000 to cover printing, postage, freepost returns, ONS admin costs, and technical support staff time. Corporate Management Team and the Leader of the Council have agreed to make this funding available from existing budgets.
- 6.2 Equality and Confidentiality – This survey is being conducted strictly in accordance with ONS governance in respect of access, equality and confidentiality. All questionnaires are delivered directly to the consultee in hard copy and returnable in a provided freepost envelope. The process ensures complete anonymity of the respondent and is overseen at despatch by the ONS and on receipt at the Council by the Monitoring Officer.
- 6.3 Transparency – The survey outcomes will be presented in a report that will be

fully accessible to the public and shared with all interested agencies and third parties

6.4 Legal – There is a county-wide infrastructure in place to undertake scrutiny of health issues (HOSC) on which Eastbourne Borough Council is represented. However, this does not preclude the Council’s Scrutiny Committee undertaking research in this area where there is a direct impact on the Eastbourne community, especially where the information obtained can help to inform other parties.

6.5 There are no other specific implications arising from this report.

7.0 Summary

7.1 Having made such a huge and controversial change in respect of maternity services in East Sussex, it is crucial that this is monitored as the safety of mothers and children are at stake. We feel that the most relevant research is to obtain feedback direct from mothers who have actual experience of the service. We do not pre-empt the outcomes of this survey but we need to ensure that any significant issues around service quality and patient safety that may have arisen as a result of the current arrangements are highlighted and given due consideration by the responsible agencies.

Peter Finnis

Assistant Director - Corporate Governance and Monitoring Officer

Councillor Robert Smart

Scrutiny Committee Member

Background Papers:

- CCG consultation document ‘Better Beginnings’ 2014
- Council response to CCG consultation 2014
- ONS Application

(pf\P:scrutiny\04.09.17\maternity survey)

Survey of Mothers giving birth in 2016 regarding Maternity Services in East Sussex

■ Your Postcode Area

■ Date of Birth of child

■ Gender of child

■ Was this the first, second, third or other child of mother?

■ Where born? (✓please tick as appropriate)

at home in transit in ambulance at hospital / birthing centre,

If hospital or birthing centre which of the following:

Hastings Eastbourne Crowborough Pembury Haywards Heath

Brighton Redhill Other

If Other, where was it?

■ Did you wish to give birth at a location with obstetricians on site?

Yes No

■ Were you transferred during labour?

Yes No

If Yes, from where to where?

■ Did you require obstetric intervention during birth? Yes No

If Yes, was this for an: Epidural C-section Other

■ Did you have an appointment with an obstetrician before birth?

Yes No

If Yes, where was it?

■ **How do you rate the pre-natal services you received?**

Excellent Good Satisfactory Poor

■ **How do you rate the birthing service you received?**

Excellent Good Satisfactory Poor

■ **How do you rate post-natal services you received?**

Excellent Good Satisfactory Poor

■ **If you were to have another child would you -**

Wish to give birth at a location with obstetricians on site:

Yes No

Choose to give birth at Eastbourne District General Hospital if a full obstetric service were available?

Yes No

■ **Are there any comments you would like to make about the maternity services offered to you?**

Yes No

Please use this space for your comments.

Thank you for completing this survey.

Please send back in the Freepost envelope provided.

Annual Scrutiny Programme 2017 - 2018

Thursday 4th September 2017, 6:00pm, Town Hall, Eastbourne

ITEM	TYPE	LEAD OFFICER	COUNCILLOR	PURPOSE
Combined Corporate Performance and Finance Quarter 1 performance 17/18 (with quarter 4 performance 16/17 appended)	Performance Review	Jo Harper / Alan Osborne	None	Interactive Q&A using the Covalent Performance Management System, <u>Members to submit questions in advance of the meeting.</u>
Maternity Research Survey	Performance Review	Peter Finnis	Councillor Smart	Report on progress of Maternity survey carried out in conjunction with ONS
Annual Scrutiny Work Programme	Performance Review	Jazmin Victory	None	To agree annual programme for forthcoming year. <u>Members to submit Scrutiny Review requests in advance of the meeting.</u>

Thursday 9th October 2017, 6:00pm, Town Hall, Eastbourne

ITEM	TYPE	LEAD OFFICER	COUNCILLOR	PURPOSE
Annual Finance Seminar	Performance Review	Alan Osborne (Chief Finance Officer)	None	To launch 18/19 budget process

Annual Scrutiny Programme 2017 - 2018

Thursday 4th December 2017, 6:00pm, Town Hall, Eastbourne

ITEM	TYPE	LEAD OFFICER	COUNCILLOR	PURPOSE
Corporate Performance Quarter 2 performance 17/18	Performance Review	Jo Harper / Alan Osborne	None	Interactive Q&A using the Covalent Performance Management System, <u>Members to submit questions in advance of the meeting.</u>
Maternity Research Survey	Performance Review	Peter Finnis	Councillor Smart	Report on results of Maternity survey carried out in conjunction with ONS
A27	Scrutiny Review Project	Katie Maxwell	Councillor Belsey, Councillor Holt, Councillor Metcalfe, Councillor Sabri	Final report
Community Safety Partnership annual report	Performance Monitoring	Harry Williams	None	To report annually on crime and disorder issues as required under Regulation 4 of the Crime and Disorder (Overview and Scrutiny) Regulations 2009

Annual Scrutiny Programme 2017 - 2018

Thursday 5th February 2018, 6:00pm, Town Hall, Eastbourne

ITEM	TYPE	LEAD OFFICER	COUNCILLOR	PURPOSE
Budget 2018/19 and Corporate Priorities	Performance Review	Alan Osborne	Councillor Mattock	To consider and comment on Budget for 2018/19
Corporate Performance Quarter 3 performance 17/18	Performance Review	Jo Harper / Alan Osborne	None	Interactive Q&A using the Covalent Performance Management System, Members to submit questions in advance of the meeting.

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Request by Councillor for a Scrutiny review

Guidance Notes

Members can request the Scrutiny Committee to hold a review into an important subject or matter of concern in the Borough. It need not relate purely to services provided by the Council and could cover any matter effecting local residents or businesses.

The Council focuses its scrutiny activities on the things that matter most and on outcomes that can make a real difference for local people. It simply has not got the resources to look at everything that might be suggested and therefore has to prioritise. The Council's suggested criteria for selecting reviews are as follows (this information is also contained within the Scrutiny Guide, which all members will have received a copy):

- Members identify key issue for the public
- Poor performing services
- High level of user dissatisfaction
- High level of resource in the area
- Government/council high priority area
- New government guidance or legislation
- Media attention

For each review undertaken there should be:

- Key reasons for undertaking the review
- What the review is expected to achieve
- Agreed measures for identifying a successful review
- A project plan specifying the timetable and methodology (what evidence will be gathered, what consultation will take place)
- Consultation as to the composition of the panel which maybe undertaking the review

Please bear in mind when suggesting a topic for review that the following information will be needed and that where possible you provide as much information for the Scope and Terms of reference. This will assist the Chair and Deputy Chair when considering which three items will be selected for inclusion into the Annual Work Programme.

Scrutiny does not get involved in minor matters or individual concerns which are not of wider community significance. These need to be pursued through the appropriate Service Unit, Ward Councillors or Executive Member responsible. Nor does scrutiny deal with individual complaints which are dealt with through the Council's complaints procedure. Other topics not appropriate for scrutiny include: matters already being addressed, matters prejudicial to the Council's interests, individual disciplinary or grievance matters and matters unlikely to result in improvements for local people.

Subject	Sovereign Centre Site
Brief Scope (outline for review)	To make informative recommendations following consultations with relevant professionals regarding what types of development may be appropriate for the current Sovereign Centre site once it becomes vacant, as well as identifying what may not be appropriate in the best interest of the public and the Council's strategic objectives.
Suggested Consultation	Relevant Council officers and planning professionals, both internal and external, and public opinion.

Reasons for Review and Supporting Information (continue on a separate sheet if necessary)	
Reasons for Review:	
1. Why should topic be reviewed?	The site of the current Sovereign Centre will become vacant if the new centre is progressed and members of the public will have a not unsurprising interest in the potential future use of the site.
2. How does it link to Council's strategic aims and priorities?	
3. What benefits could result in conducting this review?	Open and transparent evidences based review to identify any restrictions and regulations regarding future development of this site. Gaining public insight into any suggestions and recommendations regarding what the site could become and managing expectations as to what may be achievable.
Supporting Evidence:	
1. What evidence is there to support the reasons and need for a scrutiny review?	This is a key seafront site and will have significant interest from members of the public
2. What are the facts?	The site of the current Sovereign Centre will become vacant in 2020 if the proposed new development goes ahead and no decision or recommendations have yet been made as to its potential future use.

Desired Outcome:	
1. What would you wish to see happen as a result of any review?	The Scrutiny Committee to make informed recommendations to guide the thinking of Cabinet when it comes to making a decision regarding what would and would not be acceptable or achievable to develop on this site.
2. Why do you think the desired outcome is achievable as a result of a review?	The review would be evidence based and underpinned by the knowledge and experience of planning professionals, whether internal and external, and other consultees.

Name: (please print)	Cllr Penny di Cara
Signed:	
Date:	1 Aug 2017

Please complete and return this form to the Scrutiny Officer, Town Hall, Grove Road, Eastbourne, BN21 4UG. Email the form to Jazmin.Victory@lewes.gov.uk Should you have any queries about completing the form please telephone 01323 415811

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Date Received:	Date Acknowledged:
Decision Date:	Decision; Accept Reject Defer
Date Decision Notified:	By:

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